



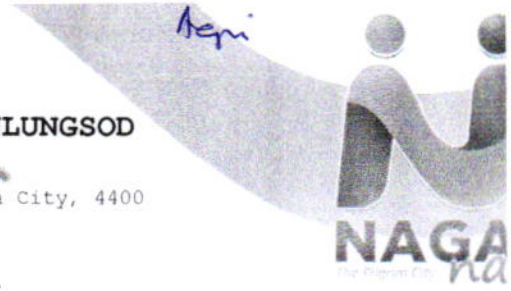
Republika ng Pilipinas  
**TANGGAPAN NG SANGUNIANG PANLUNGSOD**  
**Lungsod ng Naga**

City Hall Compound, J. Miranda Avenue, Naga City, 4400

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205-2980 local 2060

**ORDINANCE NO. 2020-071**

XXXXXXXXXXXXXXXXXXXXXXXXXXXX



**AN ORDINANCE PRESCRIBING RENTAL RATE FOR THE USE OF THE CITY-OWNED 4WD KUBOTA PALAY TRACTOR STATIONED AT THE CITY NURSERY IN BARANGAY CAROLINA, NAGA CITY:-**

Sponsored by: Hon. Jose B. Perez  
and Hon. Salvador M. Del Castillo, *J.D., CPA*

Be it ordained by the Sangguniang Panlungsod of Naga that:

**SECTION 1. RENTAL RATE.** a) The rental rate for the use of Kubota Palay Tractor owned by the City Government under the supervision and maintenance of the City Agriculture Office, shall be One Thousand Six Hundred Twenty (PhP1,620.00) per hectare, or Four Hundred Five (P405.00) per hour.

b) The rate herein imposed includes the cost of fuel, wages of the tractor operator, and other incidental expenses for its operation;

**SECTION 2. OPERATING PROCEDURES.** The following procedures shall be observed and followed in the lease of the said 4WD Kubota Palay Tractor to any interested resident farmer of Naga City:

A. Management

1. The palay tractor shall be under the supervision and management of the City Agriculture Office.
2. The City Agriculture Office shall designate personnel who will be in charge of recording and reporting to the City Agriculturist the operation of the tractor, whether on official use or on rental by farmer client.
3. The designated tractor operator shall be responsible for the operation, maintenance of the tractor unit and see to it that said equipment is kept clean and in good condition at all times.

B. Operation

1. The farmer client must proceed to the City Agriculture Office/City Nursery for tractor use schedule
2. Tractor operator will conduct inspection of the area for risk assessment.
3. Farmer client shall pay directly to the City Treasurer's Office after getting the bill from the tractor personnel-in-charge.
4. Farmer clients will be accommodated on a first come first served basis.

*ccw@jms*

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5. Any complaint or suggestion regarding tractor operation for the job requested may be directed to the City Agriculturist.
6. Monthly report of operation (or non-operation) must be regularly submitted to the City Agriculturist.

C. Collection

1. The rental fee for the use of the tractor should be paid at the office of the City Treasurer.
2. The official receipt covering the payment of rental should be presented at the City Agriculture office prior to the release and use of the equipment.

**SECTION 3. EFFECTIVITY.** This Ordinance shall take effect upon its approval and publication in newspaper of general circulation.

ENACTED: August 4, 2020

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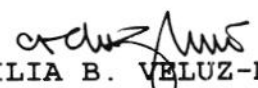
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**WE HEREBY CERTIFY** to the correctness of the foregoing ordinance.



**GIL A. DE LA TORRE**  
Secretary to the  
Sangguniang Panlungsod



**CECILIA B. VELUZ-DE ASIS**  
City Vice Mayor &  
Presiding Officer

APPROVED:



**NELSON S. LEGACION**  
City Mayor

8/7/2020