



Republic of the Philippines
Tangapan ng Sangguniang Panlungsod
 2/F City Hall Bldg., J. Miranda Ave., Con. Peq., Naga City
 ☎ 472-79-19 • 473-20-51
ORDINANCE NO. 2018-040
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AN ORDINANCE STRENGTHENING THE CONDUCT OF EMERGENCY DRILLS IN BUSINESS ESTABLISHMENTS, EDUCATIONAL INSTITUTIONS, PUBLIC AND PRIVATE OFFICES, BARANGAYS, AND HEALTHCARE INSTITUTIONS IN THE CITY OF NAGA, SETTING GUIDELINES AND MECHANISMS FOR ITS IMPLEMENTATION, PROVIDING PENALTIES FOR NON-COMPLIANCE THEREOF, AND REVISING FOR THIS PURPOSE CITY ORDINANCE NO. 92-067:-

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EXPLANATORY NOTES

This ordinance envisions to enhance inter-agency coordination and cooperation to ensure effective and efficient implementation of drills.

Cognizant of the various existing issuances, guidelines, rules and regulations concerning the conduct of drills, this ordinance sought to consolidate and incorporate such existing guidelines for better understanding, harmonization and implementation.

Be it ordained by the Sangguniang Panlungsod of the City of Naga, that:

SECTION 1. – SHORT TITLE. – This ordinance shall be known and may be cited to as **“The Naga City Emergency Drill Ordinance”**.

SECTION 2. – POLICY AND PURPOSE. –

(a) Policy – As stated in Republic Act No. 10121, otherwise known as *“The Philippine Disaster Risk Reduction and Management Act of 2010”*, and hereby adopted by the City Government of Naga:

“Section 2. Declaration of Policy. – It shall be the policy of the State to:

(a) *Uphold the people’s constitutional rights to life and property by addressing the root causes of vulnerabilities to disasters, strengthening the country’s institutional capacity for disaster risk reduction and management and building the resilience of local communities to disasters including climate change impacts;*

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(k) *Recognize the local risk patterns across the country and strengthen the capacity of LGUs for disaster risk reduction and management through decentralized powers, responsibilities, and resources at the regional and local levels;*

(l) *Recognize and strengthen the capacities of LGUs and communities in mitigating and preparing for, responding to, and recovering from the impact of disasters;*

(m) *Engage the participation of civil society organizations (CSOs), the private sector and volunteers in the government’s disaster risk reduction programs towards complementation of resources and effective delivery of services to the citizenry;*

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(n) *Develop and strengthen the capacities of vulnerable and marginalized groups to mitigate, prepare for, respond to, and recover from the effects of disasters.*

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(b) Purpose – Pursuant to the above declared policy, this ordinance is enacted to:

- (1) Establish and strengthen capacities of communities to anticipate, cope and recover from the negative impacts of emergency occurrences, thereby creating a resilient community.
- (2) Increase the level of awareness of the community to the threats and impacts of all hazards, risks and vulnerabilities;
- (3) Equip the community with the necessary skills to cope with the negative impacts of an emergency or disaster;
- (4) Train the citizenry in the quick and proper response in times of natural or man-made emergency, fires, earthquakes, and other hazardous phenomena so as to reduce the risk on their lives and properties.

SECTION 3. – DEFINITION OF TERMS. – The following words and phrases, whenever used in this ordinance, shall be construed and defined as follows:

- (a) *Disaster* – a serious disruption of the functioning of a community or a society involving widespread human, material, economic or environmental losses and impacts, which exceeds the ability of the affected community or society to cope using its own resources. (R.A. 10121)
- (b) *Disaster Preparedness* – the knowledge and capacities developed by governments, professional response and recovery organizations, communities and individuals to effectively anticipate, respond to, and recover from the impacts of likely, imminent or current hazard events or conditions; (R.A. 10121)
- (c) *Drill* – a physical and mental exercise that is well-organized and coordinated, aimed at perfecting the skill and right attitude in knowing, how, when and what should be done in response to a sudden, generally unexpected occurrence demanding immediate decision and action, through regular practice.
- (d) *Emergency* – unforeseen or sudden occurrence, especially danger, demanding immediate action; (R.A. 10121)
- (e) *Emergency Drill* – the process of training or teaching of an emergency exercise thru continued repetition to prepare those who could be affected by a sudden or unforeseen situation so as to prevent casualties and damages. It is also a repeated simulation of a physical and mental exercise aimed at perfecting the right skill and an attitude to cause a systematic, swift and direct response.
- (f) *Hazard* – a dangerous phenomenon, substance, human activity or condition that may cause loss of life, injury or other health impacts, property damage, loss of livelihood and services, social and economic disruption, or environmental damage; (R.A. 10121)

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- (g) *Preparedness* – pre-disaster actions and measures being undertaken within the context of disaster risk reduction and management and are based on sound risk analysis as well as pre-disaster activities to avert or minimize loss of life and property such as, but not limited to, community organizing, training, planning, equipping, stockpiling, hazard mapping, insuring of assets, and public information and education initiatives;
- (h) *Resilience* – the ability of a system, community or society exposed to hazards to resist, absorb, accommodate and recover from the effects of a hazard in a timely and efficient manner, including the preservation and restoration of its essential basic structures and functions; (R.A. 10121)
- (i) *Response* – any concerted effort by two (2) or more agencies, public or private, to provide assistance or intervention during or immediately after a disaster to meet the life preservation and basic subsistent needs of the affected communities and to attend to the restoration of essential public activities and facilities; (R.A. 10121)
- (j) *Risk* – the combination of the probability of an event and its negative consequences; (R.A. 10121)

SECTION 4. – SCOPE AND COVERAGE. – The conduct of drills shall cover business and commercial establishments, educational institutions, public and private offices and healthcare institutions in the City of Naga.

For purposes of this ordinance, the following terms and phrases shall mean:

- (a) Business and commercial establishments are those, but not limited to, malls, supermarkets, hotels, motels, inns, banks and financial institutions, boarding houses, condotels, private offices, etc.
- (b) Educational institutions – both public and private institutions including educare centers, montessorios, seminaries, formation schools, etc.
- (c) Public Offices – include government offices and agencies, whether national, local, barangays, government owned or controlled corporations, etc.
- (d) Healthcare institutions– public and private hospitals, clinics, lying-in centers, medical laboratories, etc.

SECTION 5. – GUIDELINES IN THE CONDUCT OF EMERGENCY DRILLS. –

5.a. *General guidelines in the conduct of emergency drills –*

5.a.1 Emergency drills shall include practice and instruction concerning the location, use and operation of emergency exits, fire escapes, doors and fire extinguishers and other facilities as well as the proper use of evacuation maps of building/ in the event of emergency, fire, earthquake, other hazardous phenomena, and human-induced emergency.

5.a.2 Drills shall include complete evacuation of all persons from the building and its vicinity, if necessary. Security, safety and human resources personnel shall be trained in assisting tenants, occupants, employees and other users in the evacuation in times of emergency, fire,

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