

ORDINANCE NO. 2015-011

VVVVVVVVVVVVVVVVVVVVV

AN ORDINANCE ESTABLISHING THE CITY COLLEGE OF NAGA (CCN), DEFINING ITS MANDATE, AND APPROPRIATING INITIAL FUNDS THEREFOR:-

Sponsors: Hon. Gregorio R. Abonal
 Hon. Gabriel H. Bordado Jr.

SECTION 1. NAME - The City College of Naga (CCN) is hereby created pursuant to the powers and limitations hereinafter prescribed. The CCN may later be registered as a corporation at the option of the Board of Trustees subject to the concurrence of the Sangguniang Panglungsod in an appropriate ordinance.

SECTION 2. DEFINITION – For clarity, the following terms are defined as follows:

- a) City College of Naga – formerly known as the Camarines Sur Community College (CSCC), the CCN was established in July 1971. It refers to the college being created by virtue of this Ordinance. General supervision and funds management of CSCC was transferred to the City Government of Naga per Ordinance No. 2003-034, enacted on March 19, 2003. On June 25, 2012, the City Mayor, through Executive Order No. 2012-015, manifested its desire to convert the CSCC into the Naga City Community College and established, during the transition period, an interim Board of Trustees which resolved on December 11, 2013, through Board Resolution No. 2013-001, to rename the CSCC into the “City College of Naga.”
- b) Board of Trustees – refers to the individuals and organizations identified by existing Commission on Higher Education (CHED) rules in relation to EO 2012-015 and this Ordinance to constitute the governing board of the CCN, whose composition as well as powers and duties are enumerated in Sections 6 and 7 hereof, respectively

SECTION 3. PURPOSE - The purpose of the CCN is to recognize the vital role of the youth in our society; to assist them in their full development; and to promote and protect the right of all citizens to quality education at all levels. The CCN shall take appropriate steps to make education accessible to all. Specifically, it shall promote:

- a) advancement of human knowledge;
- b) enhancement of students' intellect towards developing responsible and productive citizens;
- c) equitable access to professional education and training in academic and technical- vocational fields; and
- d) such other purposes consistent with the above and with existing CHED and Technical Education and Skills Development Authority (TESDA) rules and regulations.

SECTION 4. NON-DISCRIMINATORY NATURE- No student shall be denied

admission to the CCN by reason of age, sex, nationality, religious belief, or political affiliation. However, all students seeking admission must be subject to the regulations for admission prescribed by the Board of Trustees; provided, that only Naga City residents may be offered scholarships out of City Government funds and as qualified under City Ordinance No. 2010-063 otherwise known as "*An Ordinance Institutionalizing the City's Tertiary Scholarship Program, Providing Funds, and for Other Purposes*".

SECTION 5. GOVERNING BOARD - The governing body of the CCN shall be its Board of Trustees (BOT). It shall promulgate policies in accordance with the declared state policies on higher education, as well as the policies, standards, and thrusts of the CHED under R.A. 7722, and other pertinent provisions of existing laws and city ordinances.

SECTION 6. COMPOSITION OF THE BOARD OF TRUSTEES - The Board of Trustees shall be composed of the Local Chief Executive as Chairman; the President of the CCN as Vice Chairman; and eleven (11) members composed of the following:

- a) President of the College Faculty Association;
- b) President of the Supreme Student Council;
- c) President of the Alumni Association;
- d) Chairman of the Sanggunian Committee on Education;
- e) Chairman of the Sanggunian Committee on Appropriation;
- f) Representative from the Commission on Higher Education (CHED);
- g) Representative from the Association of Local Colleges and Universities (ALCU);
- h) Representative from the Metro Naga Chamber of Commerce and Industry (MNCCI);
- i) Representative from the Naga City People's Council (NCPC)
- j) The Executive Officer of the Metro Naga Public Employment Service Office (Metro PESO); and
- k) The Executive Officer of the Jesse M. Robredo Center for Good Governance (JMRCGG); and

The CHED, the ALCU, and the MNCCI representatives shall serve for a specific term as prescribed by the Board, and the representatives from the faculty, the student council, the NCPC and the alumni association shall be co-terminus with their respective terms of office.

In case of vacancy in the Board of Trustees by reason of resignation, death, or other incapacity of one or more of its members, such vacancy shall be filled-up by appointment by the City Mayor in his capacity as Chairman of the Board, with the concurrence of the Board. The appointee shall hold office for the unexpired portion of the term.

The members shall serve without compensation but will be entitled to reasonable allowances or honoraria for attendance at meetings of the Board or on other official business, provided that the same are authorized by resolution of the Board, subject to availability of funds.

The Executive Officer of the JMRCGG is hereby designated as the Secretary of the

Board. He/She shall keep all records of proceedings of the Board and such other official records as may be directed by the Board.

SECTION 7. POWER AND DUTIES OF THE BOARD OF TRUSTEES - Subject to existing laws and subject to the review by and approval of the Sangguniang Panlungsod, the Board of Trustees herein created shall have the following powers and duties in addition to its general powers of administration.

- a) To prescribe rules for its own governance;
- b) To formulate such policies, guidelines, rules and regulations consistent with the purposes of this college towards ensuring proper and judicious administration and operation of thereof;
- c) To receive and appropriate to the ends specified by this ordinance such sums as may be provided in Section 11 hereof for the support of the CCN;
- d) To establish academic and technical-vocational courses most needed in the community and in the local or international market, as may be determined in consultation with the stakeholders in the community;
- e) To appoint the CCN's Acting President, Acting Vice President for Administration, Acting Vice President for Academics, and the Registrar who shall also act as Property Custodian pursuant to Ordinance No. 2003-034;
- f) To confirm all appointments to the position of professor, associate professor, assistant professor, and instructor as endorsed by the selection committee created pursuant to Section 10 hereof.
- g) To set policies and guidelines for CCN faculty, students, and non-teaching personnel;
- h) To fix the tuition and other fees required of students as well as matriculation and graduation fees, fees for laboratory courses, and all other special fees allowed by law; and
- i) To perform such other functions consistent with the above in relation to Section 3 hereof.

SECTION 8. MEETINGS OF THE BOARD - The Board of Trustees shall hold quarterly meetings, the date of which to be set by the Board, and special meetings as may be called by the Chairman.

SECTION 9. COMPENSATION - Subject to subsequent compliance with CHED requirements and when CCN financial resources permit as certified by the City Accountant, the Board of Trustees shall, in the interim, appoint the CCN President in an acting capacity. He/She may be entitled to receive monthly honorarium as determined by the Board subject to Commission on Audit (COA) Rules and Regulations. The Acting Vice President for Administration, the Acting Vice President for Academics, and the Registrar shall also be appointed by the Board to serve on a full-time basis, whose compensation shall be fixed by the Board.

SECTION 10. SELECTION COMMITTEE - A selection committee referred to in Section 7(f) shall be composed of the following:

- a) Acting President;
- b) Acting Vice President for Administration;
- c) Acting Vice President for Academics;

- d) Acting Interim Vice President for Operations;
- e) Chairman of the Sanggunian Committee on Education; and the
- f) Board Secretary.

They shall elect from among themselves the Committee Chairperson.

SECTION 11. FUNDING – Initial expenses for the establishment and operation of the CCN shall be derived from existing appropriation under City Ordinance No. 2015-001, otherwise known as the “*2015 Naga City Budget Ordinance*,” and from the revenues generated from other sources by the college.

The CCN shall submit semi-annual report to the Sanggunian Panglungsod (mid- and year-end) reflecting therein revenues generated from all sources vis-à-vis its operating and other expenses.

Subsequent City Government appropriations for the CCN shall be based on need as may be recommended by the Board, taking into consideration factors of necessity, beneficiality and equity, subject to approval by the Sangguniang Panlungsod.

SECTION 12. SEPARABILITY CLAUSE- Should any part of this Ordinance be declared unconstitutional by a competent court, the other provisions or parts thereof shall remain unaffected and in effect.

SECTION 13. REPEALING CLAUSE- Any or all ordinances, rules and regulations which are inconsistent or in conflict with the provision of this Ordinance are hereby repealed and modified accordingly.

SECTION 14. EFFECTIVITY - This Ordinance shall take effect upon its approval..

ENACTED: February 3, 2015.

xxx

xxx

xxx

WE HEREBY CERTIFY to the correctness of the foregoing ordinance.

GIL A. DELA TORRE
Secretary to the
Sangguniang Panlungsod

NELSON S. LEGACION
City Vice Mayor
& Presiding Officer

APPROVED:

JOHN G. BONGAT
City Mayor