

- (b) Lupong Tagapamayapa or Lupon is the body organized in every barangay composed of the punong barangay as Chairman and not less than ten (10) nor more than twenty (20) members from which the members of every Pangkat shall be chosen. It is that group of mediators or conciliators in the barangay who acts as facilitators and sometimes as arbitrators in order that disputing parties may find mutually acceptable solution to their conflicts and differences.

SECTION 4. Incorporation Clause. The provisions of the Katarungang Pambarangay Law from Sections 399 to 422, Chapter 7, Title One Book III and Section 515, Title One, Book IV of Republic Act No. 7160, otherwise known as the Local Government Code of 1991 together with the Katarungang Pambarangay Rules promulgated pursuant thereto are hereby considered written in this ordinance.

Notwithstanding the established rules and procedures, the city's Lupong Tagapamapa is encouraged to be more innovative in the manner and ways of settling disputes cognizable by Lupon to ensure that peace in the community is truly promoted and harmonious relationships among community members is restored and/or maintained.

SECTION 5. The Local Chief Executive. Pursuant to Section 421 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the city mayor shall be in the forefront of ensuring the efficient and effective implementation and administration of the Katarungang Pambarangay or Barangay Justice System in the twenty seven (27) barangays of the city. In the discharge of such mandate, he shall be assisted by the Lupon Federation Officers and the Lupon adviser herein later mentioned.

SECTION 6. The Lupon Federation and its Functions. Support is officially given for the organization and continuous growth of the Lupon Federation of the twenty seven (27) Lupong Tagapamayapa in the city with the following purposes:

1. To solicit active participation and ensure full cooperation among Lupon members for causes beneficial to the people as well as to the members themselves;
2. To coordinate Lupong Tagapamayapa affairs, including the conduct of a continuing education seminar or skills training by its members;
3. To provide Lupon members a venue for constructive discussion of the needs and problems affecting them and the people they serve;

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4. To assist the city and the barangay in the efficient and effective implementation and administration of the Katarungang Pambarangay; and
5. To approve and implement policies, projects, programs and activities for the welfare and upliftment of all the personnel involved in the implementation of the Lupong Tagapamayapa.

SECTION 7. The Federation Officers and Adviser. The responsible officials of the Lupon Federation who shall carry out the above functions and address operational issues shall consist of the Presidents or representatives of each of the twenty seven (27) Lupong Tagapamayapa in the city. From said group the executive officers shall be elected composed of the following: (1) President, (2) Executive Vice-President, (3) Internal Vice-President, (4) External Vice-President, (5) Secretary, (6) Deputy Secretary, (7) Treasurer, (8) Auditor, (9) Public Information Officer, (10) Three (3) Business Managers, and (11) Liaison Officer. The remaining fourteen (14) shall automatically become the members of the Board.

The federation shall assist the city mayor in the efficient and effective implementation and administration of the Katarungang Pambarangay. It shall take legal and directional guidance from a lawyer in the Sangguniang Panlungsod who shall be its legal adviser or, in his absence, from the City Legal Officer. (The adviser's personnel shall assist the federation in all its)Theoperational and secretariat requirementsof the federation shall be provided by the adviser's personnel.

SECTION 8. Seminars and Trainings. To ensure that Lupon chairmen, members, secretaries and process servers are conversant with the applicable law, rules, regulations and jurisprudence as well as possessing of the necessary mediation, conciliation, arbitration, counseling and appropriate skills, the conduct of a seminar and/or training for the purpose is herein mandated on a continuing basis every time the Lupon in each barangay is constituted and thereafter during the term of its members.

Thus, the following shall be conducted, to wit:

1. Within three (3) months after the constitution of all the Lupon - a Capability Building Seminar for all Punong Barangays, Lupon Members and Barangay Secretaries which shall include discussion on the Katarungang Pambarangay Law, Lupong Tagapamayapa, Parties, Jurisdiction and Venue, Procedure for Amicable Settlement, Execution and Katarungang Pambarangay Forms;

2. Simultaneous thereto or within six (6) months after such constitution - a Skills Training on Mediation, Conciliation and Arbitration as well as Counseling for the same Punong Barangays and Lupon Members;
3. Within the same period -a seminar or training on the service of summons and other proceedings for process servers;
4. Thereafter- a seminar or a refreshers' course on Katarungang Pambarangay Updates and related jurisprudence; and
5. Such other trainings or seminars as may be necessary.

SECTION 9. Programs and Activities in the Barangay.

Each Lupon Tagapamayapa is encouraged to undertake programs and activities in the barangay to effectively carry out its mandate as well as to enhance respect to its members and underscore the relevance and the nature of their works in the community.

Displaying their names and photographs in conspicuous places in the barangay is advised.

SECTION 10. Foundation Anniversary and Assembly.

To uphold and sustain the ideals and objectives of the Lupon Federation, a foundation anniversary shall be held (every) on a Saturday nearest to the 22nd day of May of any given year. Another assembly on an agreed date before the end of a given year shall be conducted.

SECTION 11. City Honorarium and Incentives.

With the assistance of the City DILG, the Lupon Tagapamayapa in the twenty seven (27) barangays of the city shall be rated and ranked pursuant to the guidelines and criteria provided in the Lupon Tagapamayapa Incentives Awards of the Department of Interior and Local Government.

The Chairmen, the members, the secretaries and process servers of the Lupon Tagapamayapa of a given barangay that ranked first and second shall be entitled to an honorarium of Five Hundred Pesos (Php500.00) per month. Those whose Lupon ranked third, fourth and fifth shall be entitled to Four Hundred Pesos (Php400.00) each per month. The rest of the Lupon members, secretaries and process servers in the remaining twenty two (22) barangays shall be entitled to Three Hundred Pesos (Php300.00) each per month. Such entitlement shall be given on a quarterly basis. In addition, at least the same amount of quarterly entitlement shall be given each such barangay personnel anytime in December of a given year.

Provided, that ranking shall be done on a yearly basis and the corresponding entitlement shall be effective for a one (1) year period following the given calendar year, save the ranking first done after the effectivity hereof which shall be of use up to the end of the current year. In the absence of a ranking, everyone shall receive the given minimum amount.

SECTION 12. Barangay Honorarium. The twenty seven (27) barangays of this City aremandated to allocate and grant an amount of at least Two Hundred Pesos (Php200.00) per month for each of their respective barangay personnel herein mentioned as honorariumbased on actual attendance to at least the monthly meeting called by the Lupon Chairman. It shall be incorporated in the annual budget of the barangay starting the calendar year 2013.

Those already giving the honorarium herein provided shall be deemed compliant with the above mandate.

In this connection, no annual budget of a barangay shall be approved by the Sangguniang Panlungsod which does not comply with the herein requirement.

SECTION 13. Non-Diminution of Honorarium. Nothing in this ordinance shall be construed to eliminate or diminish the amount of honorarium already given and/or being received by each of the barangay personnel referred to.

SECTION 14. Requirements for Availment of Honorarium and Incentives. Payment shall be computed and necessary papers prepared through and with the assistance of the Liga ng mga Barangay and/or the Office of the Lupon Adviser in coordination with the Accounting Office. Before actual payment of honorarium is made it must be shown that the following documents had been duly submitted, to wit:

- (a) Ranking Certification issued by the City DILG;
- (b) Lupon Chairmanship and Membership Certification issued by the City DILG;
- (c) Appropriate Certification as to Barangay Secretaries and Process Servers; and
- (d) Proof of Submission of the required Monthly Katarungang Pambarangay Report of Cases to the concerned offices or a Certification thereof by the Lupon Adviser.

SECTION 15. Sick and Death Benefits. The provisions of Ordinance No. 2005-014, as amended by Ordinance No. 2009-006, on Hospitalization/ Medical Assistance in favor of the Lupon members themselves and Death Assistance to their immediate family are considered forming part of this ordinance.

SECTION 16. Appropriation. The corresponding amount provided for in Section 11 hereof shall be charged against the current 2012 budget for Special Purpose Appropriation for Programs and Projects for Essential Community Services. Henceforth, the necessary amount shall be integrated in the yearly budgetary allocation for Special Purpose Appropriation for Programs and Projects for Essential Community Services.

The further sum of not less than Three Hundred Fifty Thousand Pesos (Php350,000.00) per annum shall be allocated for projects and activities of the Lupong Tagapamapa Federation and therefore included in the city's annual budget.

SECTION 17. Repealing Clause. Any provision of ordinance, rules and regulations and/or parts thereof inconsistent with the provisions of this ordinance are hereby repealed and/or modified accordingly.

SECTION 18. Separability Clause. Should any portion or provisions of this ordinance be declared unconstitutional or invalid, the other parts or provisions thereof which are not affected thereby shall continue to be in full force and effect.

SECTION 19. Effectivity. This Ordinance shall take effect immediately upon its approval.

ENACTED: July 24, 2012.

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WE HEREBY CERTIFY to the correctness of the foregoing ordinance.

GIL A. DE LA TORRE
Secretary to the
Sangguniang Panlungsod

GABRIEL H. BORDADO, JR.
City Vice Mayor &
Presiding Officer

APPROVED:

JOHN G. BONGAT
City Mayor