



Republic of the Philippines  
Tanggapan ng Sangguniang Panlungsod  
City of Naga



**ORDINANCE NO. 2003-035**

**AN ORDINANCE CREATING THE NAGA CITY LIBRARY BOARD (NCLB), DEFINING ITS COMPOSITION, DUTIES AND FUNCTIONS IN COMPLIANCE WITH REPUBLIC ACT NO. 7743, "AN ACT PROVIDING FOR THE ESTABLISHMENT OF CONGRESSIONAL, CITY AND MUNICIPAL LIBRARIES AND BARANGAY READING CENTERS THROUGHOUT THE PHILIPPINES, APPROPRIATING THE NECESSARY FUNDS THEREFOR AND FOR OTHER PURPOSES:-**

Author: Hon. Julian C. Lavadia, Jr.

Be it ordained by the Sangguniang Panlungsod of the City of Naga, that:

**SECTION 1.** - In compliance with Republic Act No. 7743, "An Act providing for the establishment of congressional, city and municipal libraries and barangay reading centers throughout the Philippines, appropriating the necessary funds therefore and for other purposes", the Naga City Library is hereby created with the following composition:

|           |  |
|-----------|--|
| Chairman  | - City Mayor   |
| Members   | - Chairman, SP Comm. on Education                      |
|           | - Chairman, SP Comm. on Culture & the Arts             |
|           | - The City Treasurer                                   |
|           | - The City Budget Officer                              |
|           | - SKF President  |
|           | - President, Liga ng mga Barangay                      |
|           | - Chairman, SP Committee on the Protection of Children |
|           | - Chairman, SP Committee on Women and Family           |
|           | - Representative – Naga City Peoples Council           |
|           | - The President of the Friends of the City Library     |
| Secretary | - The City Librarian                                   |

**SECTION 2.** - The duties and functions of the Naga City Library Board shall be as follows:

1. Determine, in accordance with the criteria set by The National Library, the annual supplementary budgetary needs for the operation and maintenance of Naga City Public Library, and the supplementary local cost of meeting such, needs, which shall be reflected in the form of an annual library board budget;
2. Authorize the City Treasurer as to disbursement of funds pursuant to the budget prepared and in accordance with existing rules and regulations;
3. To serve as an advisory committee to the Sangguniang Panlungsod on library matters – such as but not limited to the necessity for and application of local appropriations for public library purposes;

4. Create committees which shall advise the Naga City Public Library on matters such as, but not limited to personnel selection and promotion, bids, and awards, grievances and complaint, personnel discipline, budget review, operations review and similar functions;
5. To find ways and means in increasing the book and non-book collections of the Naga City Public Library and in improving the facilities of the library.
6. Serve as advisory committee to the City Mayor concerning Library matters;
7. Provide recommendation and suggestion on the selection of library materials, library rules and regulation and other library problems.

**SECTION 3. - MEETINGS.** - The meeting of the Board shall be held at the 2<sup>nd</sup> week of January and of July and shall be called by the chairperson. However, special meeting may be scheduled as the need arises. A majority of all its members shall constitute a quorum.

**SECTION 4. - REMUNERATION.** - The Board shall perform their duties and functions without compensation or remuneration.

**SECTION 5. -** All the 27 barangays of the City of Naga are hereby required to organize their respective Barangay Library Board.

**SECTION 6. -** This ordinance shall take effect upon its approval.

**ENACTED:** March 19, 2003.

**WE HEREBY CERTIFY** to the correctness of the foregoing ordinance.

**JOSE C. RAÑOLA, M.D.**  
Acting City Vice Mayor & Presiding Officer

**GIL A. DE LA TORRE**  
Board Secretary III &  
Secretary-Designate

APPROVED:

**ESTEBAN R. ABONAL**  
Acting City Mayor