



Republic of the Philippines
Tanggapan ng Sangguniang Panlungsod
City of Naga



ORDINANCE NO. 2002-053

AN ORDINANCE FURTHER REVISING ORDINANCE NO. 2000-012 CREATING THE NAGA CITY COUNCIL FOR WOMEN BY REDEFINING ITS ROLES, FUNCTIONS AND COMPOSITION AND APPROPRIATING FUNDS FOR THE PURPOSE:-

Authors: Hon. Cecilia V. De Asis
Hon. Mila S.D. Raquid-Arroyo
Hon. Lourdes V. Asence, M.D.
Hon. Yelanie G. Regmalos-Bautista

Be it ordained by the Sangguniang Panlungsod of the City of Naga, that:

SECTION 1. - There is hereby created in the City of Naga a council for women which shall hereinafter be referred to as the **NAGA CITY COUNCIL FOR WOMEN (NCCW)** under the Office of the City Mayor.

SECTION 2. - PURPOSE. - This ordinance is enacted to create the venue for consolidation and coordination of all efforts of women sector in the City of Naga towards the accomplishment of its defined development agenda.

SECTION 3. - DEFINITION OF TERMS:

- a. PEOPLE'S ORGANIZATION (POS) - shall refer to private women organizations accredited with the City of Naga;
- b. NON GOVERNMENT ORGANIZATIONS - shall refer to all accredited private organizations implementing programs and projects on women development in the City of Naga;
- c. FEDERATION - shall refer to People's Organizations or Non-government Organizations composed of at least ten (10) base organizations;
- d. BASE ORGANIZATION - shall refer to People's Organizations or Non-government Organizations whose membership is on an individual person basis;
- e. SUPPORT OFFICES - shall refer to the executive government agencies/offices providing direct support services, formulating policies, and implementing programs, on women development;
- f. TRIPARTITE - refers to an entity composed of the three sectors, namely: government offices/agencies (GOs), non-government organizations (NGOs), and People's Organizations (POs);

- g. GENERAL MEMBERSHIP ACTIVITIES - shall refer to activities such as bi-annual general assembly and other activities declared by 2/3 vote of the total member of the Board as general membership activities.

SECTION 4. - NATURE OF NAGA CITY COUNCIL FOR WOMEN -The Naga City Council for Women (NCCW) is a tripartite women consultative and policy recommendatory body on the issues and concerns of the women sector in the City of Naga.

SECTION 5. - COMPOSITION - The Council shall be composed of the representatives from each of the accredited women organizations and non-government organizations in the City of Naga and the following support offices:

1. City Social Welfare and Development Office (CSWDO)
2. City Health Office (CHO)
3. Department of Interior and Local Government (DILG)
4. City Planning Development Office (CPDO)
5. Philippine National Police (PNP)
6. METRO PESO
7. City Population and Nutrition Office (CPNO)
8. City Hospital
9. Department of Education (DepEd)
10. Department of Science and Technology (DOST)
11. Technical Education and Skills Development Authority (TESDA)
12. Commission on Higher Education (CHED)
13. City Agriculture Office
14. City Environment Natural Resources Office
15. City Prosecution Office
16. Department of Justice – Parole and Probation Office, Bureau of Jail Management and Penology
17. Department of Trade and Industry (DTI)
18. Civil Registrar

The Members of the Sangguniang Panlungsod Committee on Women, the Chairperson/representative of the Committee on women of the respective Barangay Councils, a representative of the Liga ng mga Barangay, a representative of the Naga City People's Council (NCPC) shall sit as ex-officio members of the Council.

SECTION 6. - MEMBERSHIP AGGRUPATION - The Members of the Council coming from each of the accredited women organizations and non-government organizations in the City of Naga shall be classified according to the following aggrupations:

- a. Health
- b. Education & Academe
- c. Environment
- d. Legal
- e. Crisis Intervention
- f. Arts
- g. Media
- h. Labor
- i. Business/industry
- j. Persons with disabilities
- k. Urban Poor
- l. Elderly
- m. Youth

- n. Peasant/Agriculture
- o. Transport

When there is a federation belonging to a particular aggrupation, the membership of the federation shall prevail over base organizations, provided, however, that at least fifty (50%) percent of the base organizations are members of the federation. In either case, the federation shall be entitled to three representatives.

The respective members of the Council shall decide to which aggrupation his/her office/organization shall belong, provided, that the programs/functions of his/her organization/office is directly relevant to the concern of the chosen aggrupation. However, when an organization has programs affecting one or more aggrupations such organization shall be entitled membership in each aggrupation.

SECTION 7. - CREATION OF THE NAGA CITY COUNCIL FOR WOMEN BOARD (NCCW BOARD) - The Naga City council for Women shall be managed by a Board composed of the representatives from each of the support offices and the representatives from each of the membership aggrupation chosen by them from among themselves.

The Members of the Sangguniang Panlungsod Committee on Women, the representative of the Liga ng mga Barangay, and the representative of the Naga City People's Council (NCPC) shall sit as ex-officio members.

The City Mayor shall act as the Chairperson and the Sangguniang Panlungsod Committee on Women Chairperson shall be his Co-Chairperson of the Council. The latter or, in her absence, any member thereof, shall preside over the meetings of the Board.

The day-to-day affairs of the Board shall be managed by an Executive Committee composed of the President, Vice-President, Secretary, Treasurer, Auditor, and Public Information Officer elected by the Board from among themselves.

Ex-officio members shall have neither the right to vote nor be voted upon.

The NCPC shall assist the Sangguniang Panlungsod Committee on Women to convene the Council for the purpose of organizing the same.

SECTION 8. - MEETING - The NCCW Board shall meet monthly. The Council shall meet at least twice a year and as frequently as may be deemed necessary by the Executive Committee. A Special Board or Council Meeting shall also be convened by the Chairperson upon written request of at least twenty percent (20%) of the Board or Council members, as the case may be. Except when the exigency of service requires otherwise, notices for Board Meeting should be received by the members at least two (2) days prior to the scheduled Board meeting, while notices for Council Meetings should be served at least five (5) days prior thereto.

SECTION 9. - QUORUM - The presence of at least five (5) representatives, provided that the support offices, the Pos and the NGOs are duly represented shall constitute the quorum required for the meetings of the Board; at least 50% of the total representatives each from the support offices, the POs and the NGOs shall constitute the quorum required for the meeting of the council.

SECTION 10. - TERM OF OFFICE - The members of the Board and the Executive Committee shall serve for a term of two (2) years. Election/Re-organization shall be held in the middle of the second term to allow sufficient time for transition.

Vacancy in any position shall be filled up within one month of such vacancy using the same manner prescribed in the foregoing sections. Member/officer so chosen shall serve only the un-expired term. The Board shall appoint if the un-expired term is less than one year, however, election will be held if the un-expired term is more than one year.

SECTION 11. - GROUNDS FOR EXPULSION - The following are grounds for expulsion from the general membership:

- a. two consecutive absences from the general assembly;
- b. failure to submit annual activities conducted.

SECTION 12. - FUNCTIONS OF THE BOARD. - The Board as herein created shall have the following functions:

1. review formulate and recommend policies and programs to improve city development program for women;
2. monitor implementation of city development program for women;
3. serve as coordinating mechanism where all existing efforts for women development may be coordinated for better complementation;
4. mobilize resources needed for policy advocacy of the Council and its members;
5. undertake measure to ensure participation of all women organizations in the city.

The Board shall ensure that the above-mentioned functions and objectives of the Council are carried out and achieved. For this purpose, the Council is hereby empowered to create appropriate structures and formulate rules and regulations necessary to effectively carry out its duties and functions.

SECTION 13. - THE SECRETARIAT - To assist the Council in the performance of its functions, a NCCW Secretariat headed by a Women Development Officer is hereby created under the Office of the City Mayor.

SECTION 14. - SEPARABILITY CLAUSE - If any part or provision of this ordinance is held unconstitutional or invalid, other parts of provisions hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 15. - EFFECTIVITY. - This ordinance shall take effect immediately upon approval.

ENACTED: August 7, 2002.

WE HEREBY CERTIFY to the correctness of the foregoing ordinance.

JOSE C. RAÑOLA, M.D.
City Councilor/Acting City Vice Mayor
& Presiding Officer

GIL A. DE LA TORRE
Board Secretary II
& Secretary Designate

APPROVED:

JESSE M. ROBREDO
City Mayor