



Republic of the Philippines  
Tanggapan ng Sangguniang Panlungsod  
City of Naga



**ORDINANCE NO. 2002-049**

**ORDINANCE CREATING THE CENTRAL BUS TERMINAL COMMITTEE AND ITS ANCILLARY BODIES AND SETTING THE PROCEDURES FOR THE SELECTION OF THE BEST OFFER TO OPERATE THE TERMINAL:-**

Sponsor: Hon. William M. Kalaw  
Co-sponsor: Hon. Mila S.D. Raquid-Arroyo

Be it ordained by the Sangguniang Panlungsod of the City of Naga, that:

**SECTION 1. - DECLARATION OF POLICY.** - It is the policy of the Naga City Government to institutionalize a transparent and competitive process in the selection of the operator of the Central Bus Terminal.

**SECTION 2. - CENTRAL BUS TERMINAL COMMITTEE.** - A Central Bus Terminal Committee (CBTEC) and its ancillary bodies are herein created with the following composition and functions:

- a. The Central Bus Terminal Committee shall undertake the entire pre-qualification and evaluation process and recommend to the city mayor the applicant with the most advantageous offer to the city government. It shall be composed of the following:

Chairman:	Chairman, Naga City People's Council
Co-Chairman:	City Legal Officer
Members :	Chairman, SP Committee on Public Utilities
	Chairman, SP Committee on Ways and Means
	Chairman, SP Committee on Laws and Ordinances
	Representative from the NCPC
	Representative from the Metro Naga Chamber of Commerce and Industry

- b. The Central Bus Terminal Technical Committee is herein created to assist in the preparatory phase prior to the acceptance of offers and in the evaluation of offers. They shall participate in the meetings and deliberations of the CBTEC but may not vote in its resolutions. It shall be composed of the following:

Chief of Staff, City Mayor's Office  
City Planning and Development Coordinator  
City Treasurer  
City Assessor  
Metro PESO Manager  
Secretary to the Mayor  
Management Audit Analyst, City Accounting Office  
Revenue Officer IV, City Treasurer's Office

Representative from the NCPD

- c. The City Planning and Development Office is herein designated as the secretariat of the CBTEC.

**SECTION 3. - GENERAL PROCEDURES.** - The general procedures for the selection of the operator of the Central Bus Terminal shall be as follows:

- a. **MINIMUM TERMS AND CONDITIONS.** The city government shall set the minimum terms and conditions for the operation of the Central Bus Terminal;
- b. **CALL FOR OFFERS.** The city government shall call for offers to operate the Central Bus Terminal specifying the eligibility requirements for such applicants. To ensure maximum publicity, the call shall be made thru publication in two local newspapers for one week in addition to announcements in local radio stations;
- c. **BASIS AND CONTENTS OF OFFER.** The applicants shall obtain a copy of the minimum terms and conditions, which shall form the basis of their offer. They may add to and improve the minimum terms and conditions set by the city government. Among others, the offer shall include the rental they shall pay the city government and their schedule of terminal, stall, vending and other fees;
- d. **EVALUATION OF OFFERS.** The CBTEC, along with the members of its Technical Committee, shall first evaluate the eligibility of the applicants. Once deemed qualified, their offers shall be evaluated as to come up with the offer most advantageous to the city government. The CBTEC and the Technical Committee may call a conference attended by all the applicants to clarify details of their offer;
- e. **RIGHT OF EXISTING OPERATOR.** The existing operator of the bus terminal, in recognition of its right to renew its contract as embodied in an agreement executed in 1999, shall have the right to match the best offer.
- f. **RECOMMENDATION OF AWARD.** The CBTEC shall recommend an award for the operation of the terminal to: (a) the applicant with the best offer if the same is not matched by the existing operator, (b) the existing operator if it matches the best offer;
- g. **AWARD.** The mayor awards the contract to the applicant recommended by the CBTEC;
- h. **EXECUTION OF CONTRACT.** The awardee shall execute a contract with the city government incorporating its submitted terms and conditions and such other conditions as may be agreed upon between the two parties;
- i. **RATIFICATION BY THE SANGGUNIANG PANLUNGSOD.** The Sangguniang Panlungsod ratifies the contract;
- j. **ISSUANCE OF NOTICE TO OPERATE.** The City Mayor's Office shall issues a Notice to Operate effective upon the expiry of the existing lease management agreement to the awardee;
- k. **ABSENCE OF OFFERS.** In the event there are no offers, the city government shall declare a failure of the calls for offers and proceed to negotiate with the existing terminal operator taking into account the minimum terms and conditions set by the city government. If no agreement is entered into between the existing operator and

the city government within 60 days from declaration of absence or failure of offer, the city government shall consider either to directly operate the CBT or call for new offers.

**SECTION 4. - DETAILED RULES.** - The CBTEC is herein authorized to formulate its own rules to effectively carry out the procedures outlined above.

**SECTION 5. - REPEALING CLAUSE.** - All ordinances, order, rules and regulations, or parts thereof inconsistent with any provision of this ordinance are hereby repealed, amended and/or modified accordingly.

**SECTION 6. - EFFECTIVITY.** - This ordinance shall take effect upon its approval.

**ENACTED:** July 26, 2002

**WE HEREBY CERTIFY** to the correctness of the foregoing ordinance.

**ESTEBAN R. ABONAL**  
City Vice Mayor & Presiding Officer

**GIL A. DE LA TORRE**  
Board Secretary II  
& Secretary Designate

APPROVED:

**JESSE M. ROBREDO**  
City Mayor