



Republic of the Philippines
Tanggapan ng Sangguniang Panlungsod
City of Naga



ORDINANCE NO. 95-031

**AN ORDINANCE CREATING THE NAGA CITY COUNCIL FOR YOUTH AFFAIRS OFFIE,
DEFINING ITS COMPOSITION, DUTIES, FUNCTIONS AND RESPONSIBILITIES:-**

Author: Hon. Agapito Tria

Be it ordained by the Sangguniang Panlungsod of the City of Naga, that:

SECTION 1. - TITLE. - This ordinance shall be called “An ordinance creating Naga City Council for Youth Affairs”.

SECTION 2. - DEFINITION OF TERMS. - The following terms are hereby defined for brevity and clarity:

- a) YOUTH - For purposes of this ordinance, are youth male and female between the age of 15 years old to 25 years old which shall include but not limited to the following: Sangguniang Kabataan Members, Naga City youth federation Members, 4H Club Youth members, Youth Organizations United for Naga groups (yongs), and all other youth organizations duly organized and recognized by the Barangay level.
- b) OUT-OF-SCHOOL YOUTH - refers to all youth whether organized or not, who are not presently enrolled with any educational or vocational institutions.
- c) IN-SCHOOL YOUTH - refers to all youth whether organized or not, presently enrolled with any educational, vocational institution which include but not limited to the following school organizations, (academic or nonacademic), student government, fraternities and sororities.
- d) WORKING YOUTH - includes both the in school and out-of-school youth who are employed either on a regular or temporary basis.
- e) SPECIAL YOUTH - refers to disabled youth or those who suffered physical defects.

SECTION 3. - COMPOSITION. - The Naga City Council for Youth affairs (NCCYA) Office shall be composed of the following:

- a) Chairman - Sangguniang Kabataan Federation President
- b) Representatives from:
 - 1. Sangguniang Kabataan Federation
 - 2. Naga City youth federation
 - 3. Youth organization United for Naga
 - 4. In-school youth
 - 5. Out-of School Youth

6. Working Youth
7. Special youth
8. Two (2) Administrators shall be appointed by the City mayor whose function is to coordinate day to day.

SECTION 4. - TERMS OF OFFICE. - The Chairman and all the members of the Council shall hold office during their incumbency in their respective organization and in no case, shall exceed three (3) years.

SECTION 5. - GOVERNING BODY - The Naga City Council for Youth Affairs is the highest policy making and governing body of all the youth organizations existing within Naga City and duly organized and recognized by the council. All members of the Council shall be appointed by the Chairman subject to confirmation by the city Mayor.

SECTION 6. - FUNCTIONS, DUTIES, RESPONSIBILITIES. - Aside from the functions, duties, responsibilities already mandated by the Local Government Code of 1991 and of their respective by laws, the following duties, responsibilities, functions shall be observed:

1. Facilitate Citywide Trainings and Seminars of all Sangguniang Kabataan and all other youth organizations that shall:
 - a. Develop leadership abilities
 - b. Orient the applicability of all laws relative to the organization.
 - c. Enhance organizational and managerial skills
 - d. Evolve a sustained development-training program.
- 2) Conduct an annual summer youth camp
- 3) Facilitate and monitor all activities pertaining to youth development.
- 4) Conduct research and policy recommendation on:
 - a. Policy and information base development
 - b. City youth development plan formulation
- 5) Livelihood training development
 - e. Capacity building training and seminars
 - f. Youth cooperative development
 - g. Pilot areas for youth base livelihood projects
 - h. Inter-agency linkages
- 6) Initiate advocacy workshops
 - i. Moral recovery program
 - j. Anti-drug abuse campaign
 - k. New politics
 - l. Environmental awareness
- 7) Youth agenda/Empowerment and network building which shall involve:
 - c. Consultation and Convention
 - d. NCCYA Summer Youth Program
- 8) Coordinate with other agencies whether government or private for youth welfare and development.

- 9) Establish a base network for junior drug watch, junior tanods, and other for communication accessibility particularly during calamities.
- 10) Facilitate a well coordinated youth programs and projects.
- 11) To assist the city government in all development projects.
- 12) Establish a City Youth Library at NCCYA Office.

SECTION 7. - ACCREDITATION/REGISTRATION. - All youth organization existing within Naga city shall submit accreditation/registration requirements with the office of the Naga City Youth Affairs Council. The following requirements shall be submitted:

1. Resolutions requesting for registration/accreditation of the organization.
2. List of Officers and members.
3. Constitution and By-Laws.
4. Financial statement.
5. If SEC registered, a copy of the certification from the Securities and Exchange Commission.
6. Certificate of existence of the association/ organization from the Punong barangay or School administrator.

SECTION 8. - Any youth organizations/associations existing within Naga City who failed to register or accredit are not entitle to any benefits that the City may provide and are not entitle to representation to the council.

SECTION 9. - The Naga City Council for youth Affairs shall hold its office at the Naga City youth Center, Naga City Civic Center.

SECTION 10. - Internal Rules and Procedure. – (a) On the first day of session following the confirmation by the City mayor of the appointment of all its members and within sixty (60) days thereafter shall adopt its own rules and procedures to be observed.

b) The Internal rules and procedures shall provide for the following:

1. The order and calendar of business for each session.
2. The parliamentary procedures, which shall include the conduct of all its members during session.
3. The discipline of members for disorderly behavior and absences without justifiable reasons for six (6) consecutive sessions either regular or special for which they may be censored, reprimanded, or excluded from the session, suspended for not more than thirty (30) days or expelled. Provided that the penalty of suspension or expulsion shall require the concurrence of at least 2/3 vote of all the Council Members; Provided further that a member convicted by final judgment to imprisonment for any crime involving moral turpitude shall be automatically expelled from the council
4. The manner of approving resolutions.
5. Such other measures as the Council may adopt.

SECTION 11. - EFFECTIVITY. - This ordinance shall take effect upon its approval and publication.

ENACTED: March 15, 1995

WE HEREBY CERTIFY to the correctness of the foregoing ordinance.

J. ANTONIO A. AMPARADO
City Secretary

LOURDES V. ASENCE, M.D.
City Vice Mayor & Presiding Officer

APPROVED:

JESSE M. ROBREDO
City Mayor