



Republic of the Philippines  
Tanggapan ng Sangguniang Panlungsod  
City of Naga



**ORDINANCE NO. 92-035**

**AN ORDINANCE REQUIRING ALL HEADS OF HOUSEHOLDS AND OWNERS OF ESTABLISHING/TRANSIENTS WITHIN THE TERRITORIAL JURISDICTION OF THE CITY OF NAGA TO REGISTER THEMSELVES AND MEMBERS OF THEIR RESPECTIVE HOUSEHOLDS/ESTABLISHMENT WITH THE OFFICE OF THE BARANGAY CAPTAIN OF THE BARANGAY WHERE THEY ARE PERMANENTLY OR TEMPORARILY RESIDING AND PRESCRIBING PENALIZED FOR VIOLATIONS THEREOF AND APPROPRIATING THE AMOUNT OF ONE HUNDRED THOUSAND (P100,000.00) PESOS FOR THE PURPOSE:-**

Author: Hon. Julian Lavadia, Jr.

Be it ordained by the Sangguniang Panlungsod of the City of Naga, that:

**SECTION 1. - TITLE.** - This ordinance shall be known as the “Multi-Purpose Citywide Survey Ordinance of 1992”;

**SECTION 2. - COVERAGE.** - This ordinance shall cover all heads of households and owners of establishment; and transients with temporary residence of not less than two (2) months but not more than six (6) months within the territorial jurisdiction of the City of Naga;

**SECTION 3. -** All heads of households and establishment owners and transients within the territorial jurisdiction of the City of Naga are hereby required to register themselves and members of their respective households/establishments with the Office of the Barangay Captain of the barangay where they are permanently or temporarily residing, for the purpose of facilitating a regularly updated socio-economic profile of the barangay, a reliable bases in issuing clearances, certificates of residency, and in the efficient and equitable distribution of government aid in time of calamities and other purposes;

**SECTION 4. - GUIDELINES.** - The following guidelines are hereby formulated to govern the registration:

- a) The Barangay Captain shall manage and supervise the conduct registration within his jurisdiction;
- b) Each Barangay Kagawad assigned in am particular territorial zone in the barangay shall, prior to the implementation of the Registration Process, conduct a thorough campaign for registration within his jurisdiction among the residents within his zone assigned to ensure fullest response;
- c) Upon the effectivity of this ordinance, the household head or owner of establishment shall report to the barangay hall and fill-up the registration form during designated time;
- d) The registration from shall be updated by the household head or owner of establishment every time there is a change in the number of the registered membership in his household;

**SECTION 5. - RECORD KEEPING.** - The Barangay Captain, registered by the Barangay Secretary, shall file and maintain under a reliable recording system, in the same shall form part of the public documents of the Barangay Council. (Each household must have their own file).

**SECTION 6. - RESPONSIBILITY.** - It shall be the responsibility of all barangay officials to see to it that registration this year and the yearly updating of the same are duly accomplished and carefully filed;

**SECTION 7.** - The amount of One Hundred Thousand (100,000.00) Pesos is hereby appropriated for this purpose;

**SECTION 8. - PENALTY CLAUSE.** - Any head of household or owner of establishment who fails or refuse to participate in the survey within the prescribed period and/or willfully gives false or information's which shall approved to be materially untrue, shall be meted a fine of not less than One Thousand Pesos (1,000.00) but not more than Five Thousand (5,000.00) Pesos or an imprisonment of not more than six (6) months or both such fine and imprisonment upon conviction and at the discretion of the court;

**SECTION 9. - REPEALING CLAUSE.** - All other previous ordinances or provisions therein contrary to or inconsistent with this ordinance are hereby repealed, superseded and modified accordingly;

**SECTION 10. - EFFECTIVITY CLAUSE.** - This ordinance shall take effect thirty (30) days from its approval after an information campaign has been undertaken.

**ENACTED:** September 9, 1992.

**WE HEREBY CERTIFY** to the correctness of the foregoing ordinance.

**J. ANTONIO A. AMPARADO**  
City Secretary

**LOURDES V. ASENCE**  
City Vice Mayor & Presiding Officer

APPROVED:

**JESSE M. ROBREDO**  
City Mayor