



Republic of the Philippines
Office of the City Mayor
City of Naga, 4400



EXECUTIVE ORDER NO. 2020-029
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CONVENING THE NAGA CITY COUNCIL FOR YOUTH DEVELOPMENT

WHEREAS, the City of Naga considers as among its priorities the protection of the rights of the youth, the promotion of their general welfare, and the enjoyment of their full participation in decision- and policy-making processes;

WHEREAS, to advance a comprehensive program that will aid in the holistic growth of every Nagueño youth, the City Government of Naga enacted the Naga City Youth Code in June 2012;

WHEREAS, Section 6 of the Naga City Youth Code provides for the creation of the Naga City Council for Youth Development (NCCYD) that is tasked to create and formulate plans for youth development;

WHEREAS, an integrated structure that will offer interdisciplinary recommendations for the development and welfare of the youth is indeed imperative;

NOW THEREFORE, I, NELSON S. LEGACION, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following.

SECTION 1. NAGA CITY COUNCIL FOR YOUTH DEVELOPMENT. The Naga City Council for Youth Development (NCCYD) is hereby convened, with the following composition:

- Chairperson:** **SK Federation President** (in the absence thereof, the Chairman of the SP Committee on Youth and Sports shall serve as chairperson of the council)
- Secretary** **Head, Naga City Youth Development Office**
- Members:** **SK Federation Vice President**
City Youth Mayor
CYO SP Chairperson of Committee on Youth and Sports
CYO SK Federation Counterpart
President, Naga City Youth Parliament
Representative, HYMN Federation (OSY)
Representative, Special Youth Subsector
Representative, Working Youth Subsector
Naga City People’s Council Youth Representative



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Within 15 days from the effectivity of this order, NCCYD, in coordination with Special Youth Subsector and Working Youth Subsector, shall submit to the City Mayor at least three (3) names for each of the said subsectors who the latter may appoint as representatives thereof.

SECTION 2. QUALIFICATIONS. The members of the said Council must be a citizen of the Philippines, should be at least fifteen (15) years of age but not more than thirty (30) years of age and a resident of Naga City for not less than one (1) year immediately preceding the day of his/her election to the Council, able to read or write Filipino, English or the local dialect, and must not have been convicted by final judgement of any crime involving moral turpitude.

Moreover, the representatives from the youth subsectors, who shall serve for a term of three (3) years, must belong to an accredited or duly constituted youth organization of the City of Naga.

SECTION 3. PERMANENT ALTERNATE MEMBERS OF YOUTH SUBSECTOR REPRESENTATIVES. Youth subsector representatives may designate their respective permanent alternate members to represent them in the meetings and activities of the Council.

SECTION 4. FUNCTIONS, DUTIES AND RESPONSIBILITIES OF THE NCCYD. The Council shall formulate plans and policies that will promote the development and uphold the rights of the youth of the city and shall serve as evaluator of programs and policies affecting the city's youth.

The NCCYD shall also perform the following duties, responsibilities, and functions:

1. Forward to the Sangguniang Panlungsod applications for accreditations of youth groups or organizations, upon compliance with the requirements prescribed in Naga City Youth Code;
2. Formulate, in consultation with all accredited youth organizations and the Sangguniang Kabataan Federation (SKF), a City Youth Development Plan and City Youth Investment Plan and monitor its effective implementations;
3. In consultation with all accredited youth organizations, develop the Youth Legislative Agenda and advocate and/or lobby for its passage;
4. Facilitate city-wide training and seminars that will:
 - a. Enhance management and leadership capacities of the youth leaders;
 - b. Popularize the city youth development plan and youth legislative agenda;
 - c. Familiarize the youth of all the laws and policies that concern them; and
 - d. Sustain their respective organizational programs and projects.
5. Facilitate and monitor all activities pertaining to youth development;
6. Initiate advocacy workshops and programs on:
 - a. moral recovery;
 - b. anti-drug abuse;
 - c. new politics;
 - d. sustainable development; and
 - e. Climate Change Adaptation and Disaster Risk Reduction Management.

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7. Create such other committees and bodies as it may deem necessary to attain its objectives; and,
8. Coordinate and link up with other agencies whether government or private for youth welfare and development;

To effectively carry out its functions, the Council may request the assistance of any office or department of the City Government of Naga as well as partner with other stakeholders.

SECTION 5. INTERNAL RULES AND PROCEDURES. The first elected members of the Council shall, in addition to its usual roles and responsibilities, prioritize the drafting and passage of the internal rules and procedures of the NCCYD, with focus on flexibility for the demand of the changing local condition and situation.

SECTION 6. ADVISORY BOARD. An Advisory Board is hereby created to supervise and monitor the operation of the NCCYD.

The main role of the Advisory Committee is to review the following:

- a. The operation plan and budget of the Council;
- b. Internal rules and procedure of the Council;
- c. Accreditation process and guidelines set forth by the accreditation committee.

It shall be chaired by the City Administrator and shall be composed by the following:

- a. Department Head, City Planning and Development Officer
- b. Department Head, City Social Welfare and Development Office
- c. Department Head, Metro Public Employment Service Office
- d. Department Head, Education, Sports and Scholarship Office

SECTION 7. ACCREDITATION COMMITTEE. An Accreditation Committee will be convened whenever necessary to act on all application for accreditation.

The Accreditation Committee shall be composed of the following:

- a. SK Federation President;
- b. NCPC Youth Representative;
- c. Representative from Education, Sports and Scholarship Committee;
- d. Representative from the City Social Welfare and Development Office;
- e. Representative from the National Youth Commission (NYC).

SECTION 8. ROLE OF THE NAGA CITY YOUTH DEVELOPMENT OFFICE. NCYDO is hereby directed to:

1. Serve as secretariat to the NCCYD and for the Head thereof to serve as the Secretary of Naga City Council for Youth Development;
2. Assist and, if needed, facilitate the election/selection of the NCCYD subsector representatives;



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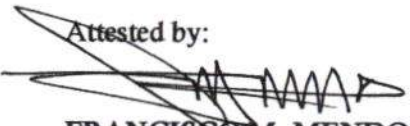
3. Follow through the actions and report the status thereof;
4. Draft, in coordination and consultation with all accredited youth organizations and the Sangguniang Kabataan Federation, a City Youth Development Plan and City Youth Investment Plan, and submit said documents to NCCYD for consideration and approval;
5. Ensure, in coordination with the SK Federation, the effective implementations of the aforesaid plans;
6. Manage and facilitate releases of the Youth Development Fund, except those items that are exclusively allocated for the operations of the SK Federation;
7. Designate the NCCYD as the official address of the Council;
8. Keep and manage all the seals and records of the NCCYD, CYO and other documents pertaining to the youth sector;
9. Conduct the mandatory and continuing trainings of SK officials and NCCYD members, in accordance with the programs jointly designed and implemented by the National Youth Commission and the Department of the Interior and Local Government, and, ~~thus, cause the application for and approval of accreditation from the said government agencies in order to conduct the mandatory and continuing training programs for SK officials and NCCYD members;~~ and,
10. Perform other tasks as needed to realize in full the essence of this Executive Order.

SECTION 8. EFFECTIVITY. This Executive Order shall take effect immediately.

Issued this 25th day of August, Two Thousand and Twenty in the City of Naga, Philippines.

NELSON S. LEGACION
City Mayor

Attested by:


FRANCISCO M. MENDOZA
Acting City Administrator