





Republic of the Philippines  
**Office of the City Mayor**  
City of Naga, 4400



**PCOL FELIX N SERVITA JR**

Director  
Naga City Police Office

**F/CINSP EMMANUEL G RICAFORT**

Fire Marshal  
Bureau of Fire Protection-Naga City

**ANA CHRISTINE S. SORIANO**

Provincial Director  
Department of Labor and Employment-Camarines Sur

**EDNA S. TEJADA**

Provincial Director  
Department of Trade and Industry-Camarines Sur

**ALLEN L. REONDANGA**

Chief-of-Office  
City Events, Protocol and Public Information Office

**DIR. LINO RUPERTO R. BONCODIN JR.**

Director  
Department of the Interior and Local Government-Naga

**ERNESTO T. ELCAMEL**

Chief-of-Office  
City Disaster Risk Reduction and Management Office

**HON. ANTONIO B. BELTRAN**

President  
Liga ng mga Barangay

**MAGNO T. REYES, RN**

Coordinator  
Barangay Health Workers

**ALLAN TAPAR**

President  
Pag-Iribang Bantay Barangay



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**DR. JOSEPH SANCHEZ**

Chief of Hospital  
Naga City Hospital

**ENGR. ALEXANDER N. CANING**

Department Head  
City Engineer's Office

**ARTHUR F. ABONAL**

Department Head  
General Services Department

**ANSELMO MAÑO**

Chief-of-Office  
City Procurement Office

**MARIA CORAZON DIVINE ONZA**

Chief  
City Epidemiology and Surveillance Unit

**SECTION 2. FUNCTIONS.** The Health Emergency Response Task Force shall assist the City Mayor in effectively addressing the public health emergency and shall perform the following functions in pursuance of the mandates of Ordinance No. 2020-046 and other related laws, rules and regulations:

- i. Put up checkpoints in strategic areas of the city;
- ii. Inspect business premises;
- iii. Apprehend violators and issue citations;
- iv. Cause the conduct of contract tracing;
- v. Facilitate the holding of testing;
- vi. Provide a framework for management of probable, suspected or confirmed COVID-19 patients, including isolation and quarantine of affected individuals and referral to suitable treatment centers or hospitals;
- vii. Identify and enable the procurement, distribution and management of necessary resources for battling COVID-19;



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- viii. Identify other measures for mitigation of the risks posed by COVID-19 or any such emerging infectious diseases and recommend the same for enactment by the Sangguniang Panlungsod or issuance by the City Mayor, as the case maybe;
- ix. Render a weekly status report to the Sangguniang Panlungsod until the public health emergency is declared officially lifted or over; and
- x. Perform other functions as the City Mayor may direct.

**SECTION 3. MEETINGS.** The HERT shall regularly meet every Wednesday at 2 o'clock in the afternoon. The City Mayor or the HERT Chairman may convene the members of the Task Force at any time.

**SECTION 4. ENLISTMENT OF ASSISTANCE OF CITY GOVERNMENT OFFICES.** The HERT may tap offices of the City Government of Naga in implementing the measures it has set up to prevent the further spread of COVID-19 and ensure the promotion of public health and safety.

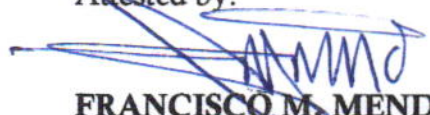
**SECTION 5. PEOPLE PARTICIPATION.** The HERT may seek the assistance of qualified volunteers, public or private, to assist in the performance of its functions.

**SECTION 6. EFFECTIVITY.** This Executive Order shall take effect immediately.

Issued this 1<sup>st</sup> day of June, Two Thousand and Twenty in the City of Naga, Philippines.

  
**NELSON S. LEGACION**  
City Mayor

Attested by:

  
**FRANCISCO M. MENDOZA**  
Acting City Administrator