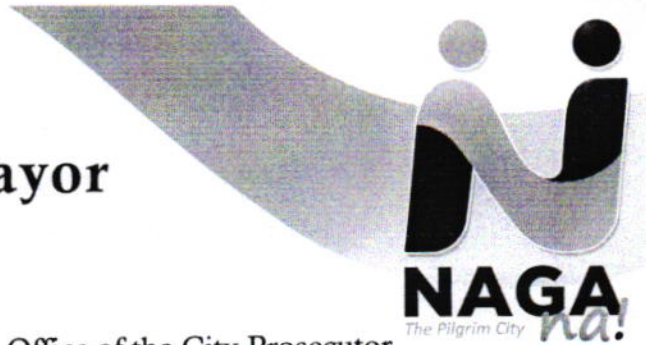






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Atty. Ruvi Jean Cariño, City Prosecutor, Office of the City Prosecutor

Ms. Annabel Vargas, City Social Welfare & Development Officer

Mr. Renne Gumba, Executive Director, Public Safety Office

Dr. Vito C. Borja II, City Health Officer

Engr. Alexander N. Caning, Acting Head, City Engineer's Office and  
concurrent Department Head, City Environment & Natural  
Resources Officer

Engr. Joel P. Martin, Solid Waste Management Officer

Mr. Allen L. Reondanga, Department Head, City Events, Protocol &  
Public Information Officer

Mr. Ernesto T. Elcamel, City Disaster Risk Reduction Management  
Officer

PCOL Felix N. Servita, Jr., City Director, Naga City Police Office

JCInsp Gerardo N Berdin, Jail Warden, Naga City District Jail (Male)

SJO3 Agnes B Francisco, Officer-in-Charge, Naga City District Jail  
(Female)

FCInsp Emmanuel G Ricafort, City Fire Marshal, City Central Fire Station

Mr. Nero Dy Claro, Head, Land Transportation Office-Naga

Agent Joy Ann Cedo, Provincial Officer, Phil Drug Enforcement Agency

PCInsp Rommel C Labalan, Provincial Chief, CIDG

Atty. Dante B. Bonoan, Naga District Regional Director, NBI

Ms. Analiza S. Macatangay, Provincial Head, Philippine Information  
Agency-Camarines Sur

Mr. Jose B. Importante, Executive Director, City Dangerous Drugs Board

Atty. Franco Fermin B. Avila, NAPOLCOM Officer for Naga City

Mr. Sulpicio C. Alferez, III, Representative, Academe Sector





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**Members from the Private Sector:**

- Mr. Danilo Ludovice, Chairperson, Naga City People's Council
- Ms. Norma S. San Jose, Women Sector Representative
- Atty. Milagros Francia, Private Law Practitioner
- Mr. Roy San Ramon, President, Naga City Hall Press Corps
- Mr. Gary Benitez, President, Camarines Sur Bankers Association
- Mr. Ferdinand Sia, Representative, Business Sector
- Rev. Fr. Domingo R. Florida, Representative, Religious Sector
- Mr. Jorge Palma, Chairman, NCPO Advisory Board

**Observers who may participate but cannot vote or propose resolutions:**

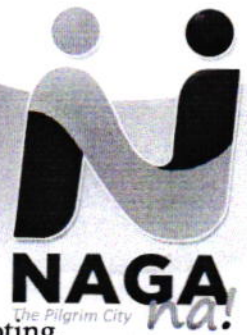
- SPO4 Raul Celimen, Task Force COMET
- Mr. Samuel Troy M. Benito, Jr., CATFORCE
- Mr. Allan Tapar, President, Barangay Tanod Federation

**Section 2. FUNCTIONS OF THE COUNCIL.** Hereunder are the functions of the Naga City Peace and Order Council:

1. Under DILG Memorandum Circular No. 2015-130, the POC shall:
  - a. provide a forum for inter-disciplinary dialogue and deliberation of major issues and concerns affecting peace, order and public safety in the city;
  - b. formulate the three year Local Peace and Order and Public Safety Management Plan (POPS Plan) to be incorporated in the City Development Plan;
  - c. create a technical working group for the purpose of POPS planning, following the guidelines prescribed by the Department of the Interior and Local Government on the tools and processing of POPS Planning;



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- d. recommend strategic actions or activities aimed at promoting, improving or enhancing peace, order and public safety measures, including anti-insurgency measures;
  - e. recommend measures to converge and orchestrate internal security operations efforts of civil authorities and agencies, military and police;
  - f. submit semestral POC Accomplishment Report to the National Peace and Order Council;
  - g. create a Special Action Committee to address the immediate issues on peace and order and public safety in case of emergencies; and,
  - h. perform such other functions as may be directed by law, the National Peace and Order Council, or the President.
2. Pursuant to NAPOLCOM Memorandum Circular No. 2016-002 and DILG Memorandum Circular No. 2017-154, the POC shall likewise recommend to the Local Chief Executive three (3) of its members, who are respected members of the community known for their probity and integrity and who are neither public officials nor employees, to sit as members of the People's Law Enforcement Board, with one of whom must be a woman and the other must be a member of the Bar.

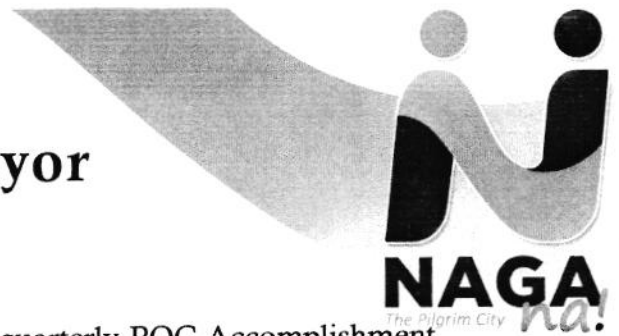
**Section 3. COMPOSITION AND FUNCTIONS OF THE SECRETARIAT.** To assist the POC in administrative and technical matters, there shall be a Secretariat which composition and functions are the following:

- a. The POC Secretariat shall be composed of Mr. Gil A. Dela Torre, SP Secretary, as Head and Mr. Lino Ruperto R. Boncodin, Jr., Acting City Director of DILG-Naga, and Ms. Lilian O. Pascual, Local Legislative Staff Officer III, as members.
- b. The Secretariat shall:
  1. Assist the Chairperson in the conduct of the POC Meetings;
  2. Provide technical assistance in the performance of administrative and technical tasks of the POC;
  3. Prepare POC agenda and other required documents during POC Meetings;
  4. Prepare resolutions of the Council and the minutes of meeting;





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5. Monitor and submit semestral and quarterly POC Accomplishment Report to the Regional and National Peace and Order Council (R/NPOC);
6. Monitor city peace and order situation and submit quarterly report to the NPOC, through the RPOC Secretariat;
7. Monitor the functionality of the Barangay Peace and Order Council and submit annual Functionality Report; and
8. Perform such other tasks as may be directed by the Council.

**Section 4. MEETINGS AND QUORUM.** The Council shall meet at least once every month on the date and time as maybe determined by the members. If, for any unavoidable circumstances, a member cannot attend a meeting, he/she may send an official representative who can speak for his office or sector. The presence of fifteen (15) members from the government and private sector shall constitute a quorum, and the vote of a majority of the members present constituting a quorum shall be necessary for the adoption of any rule, resolution, decision or any other act of the Council.

**Section 5. PER DIEM.** The members and observers of the Council and of the Secretariat shall be entitled to *per diem* equivalent to Seven Hundred Pesos (PhP700.00) for every attendance in the regular or special meeting.


**Section 6. FUNDING.** Funding for the operations of the Peace and Order Council shall be included in the city's annual local expenditure program.

**Section 7.** This Executive Order shall take effect immediately.

Issued this 1<sup>st</sup> day of July, Two Thousand and Nineteen in the City of Naga, Philippines.

**NELSON S. LEGACION**  
City Mayor

Attested by:

  
**FRANCISCO M. MENDOZA**  
Acting City Administrator