



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY MAYOR
City of Naga



EXECUTIVE ORDER NO. 2019 - 017

**PROVIDING FOR THE REVISED RULES AND GUIDELINES
FOR THE MAYORAL AWARDS:-**

ARTICLE I. THE MAYORAL AWARDS.

Section 1. AWARDS. The Mayoral Awards conferred every year by the City are hereby officially ranked by Order of Precedence, to emphasize the relative value, importance and seniority, as well as to enhance the prestige, of such Awards. The Order of Precedence (from highest) of the Awards shall be as follows in descending order:

- I. Juan Q. Miranda Award
- II. Leon S.A. Aureus Award
Lt. Delfin Rosales Award
Jesse M. Robredo Youth Award
- III. Special Mayoral Citation
- IV. Mayoral Commendation
- V. Civic Appreciation Award

Section 2. AWARDS COMMITTEE. Except for the Special Mayoral Citation and the Mayoral Commendation, the City Mayor shall present the Awards after due recommendation by the Mayoral Awards Committee to be composed of the following:

- a. Naga City People's Council Chairperson;/
- b. City Hall Press Corps President;
- c. Metro Naga Chamber of Commerce and Industry President
- d. Incumbent City Youth Mayor
- e. Representative from the Academe
- f. Representative from the Arts, Culture and History Sector
- g. Former Mayoral Awardee
- h. City Administrator
- i. City Events, Protocol and Public Information Officer

The Awards Committee shall elect from among themselves their chairperson and vice-chairperson. They may issue supplementary rules

CITY HALL, J. MIRANDA AVENUE, CONCEPCION PEQUEÑA, CITY OF NAGA 4400

☎ (054) 881-0371

📠 (054) 881-0447

🌐 www.naga.gov.ph

not repugnant to the provisions of this Executive Order in order to effectively exercise their functions.

Section 3. DELIBERATIONS. The deliberations of the Awards Committee and its subcommittees are confidential. The contents of nominations are also confidential and should not be shared, except for appropriate publicity of the winners as may be prescribed by the Committee. The names of selected awardees are to remain confidential until the City Mayor has endorsed the selections, the awardees have received official notice, and the chair has informed the committee members that this information may be shared. Subcommittee assignments are also to be held confidential. Should a nominator seek feedback on how his/her nominee fared, all such communications should be directed to the chairperson of the Awards Committee.

Section 4. LIMITATIONS OF MEMBERS. To minimize conflicts of interest, members of the Awards Committee are not to be nominees or nominators for an Award during and for at least one year after the completion of their terms of service. Members may not write supporting letters for nominees during their terms of service. If a member of the committee is a colleague, family member, or close collaborator of a nominee, then the member shall inhibit himself or herself from service and from voting for the finalists of that award should the individual be included.

Section 5. SECRETARIAT. The City Events, Protocol and Public Information Office shall serve as Awards Committee Secretariat. It shall provide the necessary technical and administrative assistance and support to the Committee.

Section 6. GENERAL GUIDELINES. The following guidelines shall apply for the Juan Q. Miranda, Leon S.A. Aureus, Lt. Delfin Rosales and Jesse M. Robredo Awards:

1. Individuals shall refer to any of the following: (a) native Nagueños or Nagueñas; (b) migrant Filipino citizens who have resided in Naga City for at least five (5) years, and (c) those born in the city, though may be residing elsewhere;
2. Groups and/or institutions refer to those organized or domiciled in Naga City for at least five (5) years or those organized by Nagueños or Nagueñas outside and existing for no less than the same period;
3. The Awards shall be conferred to individuals, groups or institutions once in their lifetime or existence taking into consideration their positive contribution to either local,

regional, national or international arena. Former Awardees, however, may qualify to lower Award after distinguishing himself/herself/themselves in an entirely different field of endeavor;

4. A prospective awardee who dies during the nomination process may be awarded posthumously, in which case, the awardee's legal heirs shall receive it.

ARTICLE II. AWARDS CONFERRED

I. JUAN Q. MIRANDA AWARD

Section 1. This Award, named after the father of the Naga City Charter, is the highest city award. The Award may be given to an individual, group or institution that have shown outstanding performance, achievement or service for at least ten (10) years in the following fields:

- a. Government Service (local/ regional/ national/ international);
- b. Professional Service in Education, Law, Medicine, Construction and Real Estate, Media, Literature, Engineering and Architecture, Banking, Transportation and Culture and Arts;
- c. Volunteer Service to the poor and marginalized, youth service, religious, family welfare and environment

Section 2. Only one awardee may qualify per year

II. LEON S.A. AUREUS AWARD

Section 1. The award, named after Naga's first Mayor when it became a chartered city, shall be conferred to individuals, groups or institutions who have shown outstanding performance, achievement or service for at least five (5) years in the following fields:

- a. Arts and Literature
- b. Journalism/Media
- c. Entertainment
- d. Banking and Economics
- e. Law
- f. Medicine

- g. Education/Academic leadership
- h. Environment Protection
- i. Engineering/Architecture
- j. Agriculture
- k. Science and Technology
- l. Community Development
- m. Humanitarian and Public Service
- n. Sports
- o. Business and Entrepreneurship

Section 2. Maximum of Two (2) awardees per field may qualify every year

III. JESSE M. ROBREDO YOUTH AWARD

Section 1. The award, named after former Naga City Mayor and Secretary of the Interior and Local Government Jesse M. Robredo, shall be conferred to individuals, groups or institutions who have shown outstanding performance, achievement or service for at least one (1) year in the following fields:

- a. Culture and the Arts
- b. Entertainment
- c. Community Service
- d. Differently-abled Youth
- e. Education
- f. Environment
- g. Science and Technology
- h. Health and Sports
- i. Politics and Government Services
- j. Entrepreneurship

Section 2. This award is open to young individuals, fifteen (15) but not more than thirty (30) years old who dedicated their talents and leadership skills in making a difference and becoming socially involved in their respective communities and/or organizations for the greater interest of their constituents or members.

Section 3. Maximum of Two (2) awardees per field may qualify every year

IV. LT. DELFIN ROSALES AWARD

Section 1. The award, named after a valiant Nagueño World War II Hero, shall be conferred to individuals or groups who have shown:

- a. extraordinary acts of heroism
- b. valor
- c. dedicated and outstanding service in the military and law enforcement
- d. civic duty
- e. act of honesty worth emulating.

Section 2. Outstanding military and law enforcement service and dedication to civic duty must not be less than five (5) years.

V. SPECIAL MAYORAL CITATION

Section 1. The Award was conceived to recognize individuals or groups who may be residents or non-residents of, domiciled or non-domiciled in Naga who have made impact on the lives of the people of Naga City and /or significantly contributed to the development of thrusts of the city government by their voluntary acts of charity, civic duty and community participation and involvement, strong support and cooperation. To avoid any technicality that might defeat the solemnity of the award and jeopardize the very purpose of giving it, the award is given at the absolute discretion of the City Mayor.

VI. MAYORAL COMMENDATION

Section 1. The Mayoral Commendation may be given to residents of Naga City of at least three (3) years who have brought honor, recognition and positive impact to Naga City in view of the award received by the nominee in the national or international level within the period from January 1 of the immediately preceding year up to April 30 of the current year. The following may qualify for this award:

1. inclusion in the top ten (10) in the national examinations;
2. gold, silver and bronze medalists or first, second and third placers in national or international sports or academic competitions
3. national or international awardees on leadership, public service, volunteerism and the like.

Section 2. The Award may also be given to winning individuals or groups who may not be city residents of the city but represented or carried the name of the city.

Section 3. A Screening Committee composed of the City Administrator as Chairperson, and City Events, Protocol and Public Information Officer and Education, Scholarships and Sports Officer as members shall submit to the City Mayor the list of prospective awardees for this award category.

VII. CIVIC APPRECIATION AWARD

Section 1. The Civic Appreciation Award is given at the instance of the City Mayor as an expression of appreciation to an individual and/or group for his/their voluntary services and/or contributions that have benefited the community.

ARTICLE III. NOMINATION PROCESS

Section 1. The following rules shall govern the submission of nomination of qualified individuals, groups and/or institutions for the Juan Q. Miranda Award, Leon S.A. Aureus Award, Lt. Delfin Rosales Award and Jesse M. Robredo Youth Award:

1. Nominator shall be open to individual/s or organization/s all fields. Any person or organization can only nominate one individual or group subject to the requirements stated below. However, incumbent officials and employees of the City Government, or anyone related to the Awards Committee up to the fourth degree of consanguinity or affinity are disqualified from being a nominator and/or endorser of a nominee.
2. Nominations should be made on the prescribed nomination form. All information therein shall be submitted in English, Filipino or Bikol.
3. Nominee must sign the nomination form attesting to all stated facts therein; giving consent to an independent body for the verification by the Awards Committee and the subsequent publication of said facts; and indicating his/her/their willingness to attend the awards ceremonies, if selected.
4. A certified true copy of the nominee's birth certificate or any equivalent proof of the date and place of birth (in case of an individual)/a certified true copy of Mayor's Permit or Registration

or Accreditation documents (in case of group, association, business) should accompany the nomination.

5. Two (2) copies of the nominee's picture (or logo in case of group) (5''x7'') black and white or colored, should accompany the two copies of the accomplished Nomination Form.
6. The nomination form must be accompanied by a Bidbook containing the summary of the the important facts and accomplishments, photos and supportive evidences of the nominee, and must be submitted not later than 5:00 pm of May 31, 2019.
7. All data, information submitted in connection with the Awards shall be treated with strictest confidentiality.

ARTICLE IV. CEREMONY

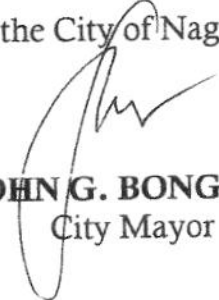
Section 1. The Awards shall be conferred with appropriate ceremonies preferably during the week of the city's Charter Anniversary celebration.

ARTICLE V. FINAL PROVISIONS

Section 1. This Executive Order shall be effective immediately.

Section 2. Funds necessary for the implementation of this Executive Order shall be sourced from the existing funds of the City Events, Protocol and Public Information Office and the Office of the City Mayor.

Issued this 4th day of April, 2019 in the City of Naga, Philippines.


JOHN G. BONGAT
City Mayor

Attested by:


FLORENCIO T. MONGOSO, JR., CSEE
Department Head II & City Administrator