



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY MAYOR
City of Naga



EXECUTIVE ORDER NO. 2018 - 015

ENSURING THE FAST AND ORDERLY IMPLEMENTATION OF THE *OPLAN KALUSUGAN SA DEPARTMENT OF EDUCATION ("OK sa DepEd")* UNDER DEPED ORDER NO. 028, S. 2018, IN ALL PUBLIC ELEMENTARY AND HIGH SCHOOLS IN THE CITY OF NAGA THROUGH THE APPOINTMENT OF SCHOOL-BASED HEALTH WORKERS (SBHWs) WHO SHALL ALSO FUNCTION AS SCHOOL CLINIC ATTENDANT AND OVERALL "OK SA DEPED" AND SANITATION PROGRAM IMPLEMENTOR, SETTING THE GUIDELINES AND QUALIFICATIONS FOR THEIR SELECTION, APPOINTMENT AND DEPLOYMENT, AND ALLOCATING FUNDS FOR SUCH PURPOSES:-

WHEREAS, Section 15, Article II of the 1987 Philippine Constitution states that it is the duty of the State to protect and promote the health of its citizens and to instill health consciousness among them. Section 1(2) of Article XV also states that it is the duty of the State to defend the right of children to assistance, including proper care and nutrition, and special protection from all forms of neglect - x x x - and other conditions prejudicial to their development;

WHEREAS, it is also the city's declared policy to promote the right of its constituents to health and safety and to provide basic facilities and services that promote general hygiene and sanitation;

WHEREAS, according to the World Health Organization (WHO), a country's investment for an effective school health program is considered to be a cost-effective investment as it will simultaneously improve not only the health, nutrition, sanitation and general well being of learners but will improve the quality of education as well. In addition, unintended pregnancies should be curtailed and in-school advocacy against illegal drugs should be strengthened to ensure the welfare of the children and youth in our public schools;

WHEREAS, health promoting practices can significantly reduce many of the current and future causes of death, diseases and disability among schoolchildren. These practices include detecting highly vulnerable individuals in public elementary schools, preventing unhealthy behaviors, and identifying and referring sick and malnourished children to receive health care while the children are still in school. Early detection is critical and school administrators, teachers, and staff are in a position to identify nutrition and hygienic issues, substance abuse, and risky sexual behavior;

WHEREAS, the guidelines on *Oplan Kalusugan sa Department of Education (OK sa DepEd)* as mandated under DepEd Order No. 028, s. 2018 will allow the charging of honoraria of the School-Based Health Workers against the Special Education Fund (SEF), in order to realize the goals and objectives of the program as indispensable tool in enhancing students' capacity to learn by improving their health condition;

WHEREAS, the appointment and deployment of trained health workers in all public elementary schools of the city shall augment the human resources needed for the fast and orderly implementation and policy enforcement of *Oplan Kalusugan sa Department of Education* and other related DepEd Orders which aim to promote and sustain holistic school health and nutrition intervention as important contributor to the attainment and quality education;

NOW THEREFORE, I, JOHN G. BONGAT, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. LEGAL BASIS. – The legal bases for the issuance of this Executive Order are Section 15, Article II and Section 3(2), Article XV of the 1987 Philippine Constitution, reproduced hereunder, to wit:

“Section 15. Declaration of Policy. – It is hereby declared the policy of the State to protect and promote and promote the right to health of its citizens and to instill health consciousness among them.

“Section 3(2), Article XV

-x x x -

The State shall defend the right of children to assistance, including proper care and nutrition, and special protection from all forms of neglect - x x x - and other conditions prejudicial to their development. -x x x-.”

SECTION 2. TITLE and OBJECTIVES. – For brevity, this Executive Order shall be known as the School-Based Health Worker Program” that aims to achieve the following objectives, to wit:

OBJECTIVES:

1. To converge and strengthen the City Government of Naga and DepEd Naga’s efforts to help in the attainment of the Sustainable Development Goals in the Philippines, specifically Goal #1 – End poverty in all its forms everywhere, Goal #2 – End hunger, achieve food security and improved nutrition and promote sustainable agriculture, Goal #3 – Ensure healthy lives and promote well-being for all at all ages, Goal #4 – Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all, Goal #5 – Achieve gender equality and empower all women and girls, and Goal #6 – Ensure access to water and sanitation for all.
2. To support DepEd’s five (5) flagship school health and nutrition programs, specifically, a) the School-Based Feeding Program (SBFP), b) the National Drug Education Program (NDEP), c) the Adolescent Reproductive Health Education (ARH), d) the Water Sanitation and Hygiene (WASH) in Schools (WinS) Program, and e) the Medical, Dental, and Nursing Services and integration therein of other health and nutrition programs of the City Government of Naga.
3. To ensure efficient implementation of health and nutrition programs and services through rational programming in terms of resources and services to optimize the results of the five flagship programs of *OK sa DepEd*.
4. Provide all public school learners with health and nutrition services to allow them to attain their full educational potential.
5. Generate information on the health and nutrition records of all learners as a basis for planning, programming and budgeting; and
6. To maximize opportunities for better and wider coverage of health and nutrition services delivery through close collaboration with various partners and stakeholders especially at the school level.

SECTION 3. DEFINITION OF TERMS. – As used in this Executive Order, the following terms are defined:

Health	a state of complete physical, mental and social well-being and not merely the absence of disease or infirmity.
Nutrition	the intake of food, considered in relation to the body's dietary needs.
School-Based Feeding Program (SBFP)	the provision of hot meals to undernourished Kinder to Grade 6 learners and all Kinder in Philippine Plan of Action (PPAN) 2017-2022 Focus Areas based on stunting prevalence, to improve classroom attendance and encourage learners to go to school every day. The meal must meet 1/3 of the recommended intake in the Philippine Dietary Reference Intakes (PDRl).
National Drug Education Program (NDEP)	a comprehensive educational program which provides for a holistic approach to the problem of drug abuse. It is designed to enable all sectors to work collaboratively with the school system as the core, thereby, unifying all sectoral endeavors.
Adolescent Reproductive Health Education (ARH)	a program that aims to strengthen DepEd's delivery of its mandates under the Responsible Parenthood and Reproductive Health Act of 2012 (RA No. 10354) through a guidance and counselling program by enhancing capacities of licensed guidance counsellors or designated homeroom guidance teachers and selected personnel and development of a referral network to service providers on all RPRH concerns.
Water, Sanitation, and Hygiene (WASH) in Schools (WinS)	a program that focuses on the standards for the promotion of a clean and safe school environment and correct hygiene and sanitation practices among learners, and that is implemented side by side with the Essential Health Care Program (EHCP), Deworming, and other related school health projects of DepEd.
Medical and Nursing Services	provision of various health services such as health appraisal, treatment, consultation, referral, health counseling among others to promote, protect and maintain the health status of learners and school personnel.
Dental Services	provision of promotive, preventive and curative services to improve the oral health status of the learners.
School-Based Health Worker (SBHNW)	a person trained in different aspects of health and nutrition care and shall serve as the school's frontliner in

the delivery of basic health and nutrition services, in the promotion of proper hygiene and sanitation practices and provide assistance and support to the City Government and DepEd's physicians and nurses, and to serve as DepEd Naga's *OK sa DepEd program implementor*.

SECTION 4. FUNCTIONS AND RESPONSIBILITIES OF THE SCHOOL-BASED HEALTH WORKER (SBHW). The SBHW shall have the following functions and responsibilities:

1. Help in the establishment and operation of school clinic and manage the same from Monday to Friday or during school days, serve as nursing and clinic attendant, ready to provide, among others, first aid care;
2. Initiate and organize, in coordination with the school administration programs and projects like immunization, nutrition rehabilitation and health education, and conduct the school's health and nutrition surveys;
3. Coordinate with and give adequate assistance to the school, DepEd Naga and the city government regarding the implementation of DepEd's School-Based Feeding Program (SBFP) and the city's supplemental feeding program being implemented thru the City Population and Nutrition Office (CPNO) and other support groups and stakeholders;
4. Monitor the weight of school children before and after the conduct of DepEd's School-Based Feeding Program (SBFP) and the City Government's Supplemental Feeding Program, and submit report of the same to the school head, DepEd Naga, the Naga City School Board and the CPNO, including the nutrition and sanitation status of the school kitchen/canteen;
5. Identify common communicable disease/s in the school and refer the same to the city or DepEd doctor or the City Health Office (CHO) for immediate medical intervention.
6. Coordinate with the City Government and DepEd in the at least once a year medical and dental visit/check-up of school children/students;
7. Identify fast moving/commonly or frequently dispensed medicines and supplies to ensure adequate supply;
8. Establish or ensure the maintenance or establishment of functional breastfeeding corner in the school which preferably may be located in the clinic premises;
9. Assist in the implementation of Water, Sanitation, and Hygiene (WASH) in Schools (WinS) and see to it that the school has clean and functional drinking faucets/stations;
10. See to it that all school comfort rooms (CRs) are well-maintained and with sufficient supply of water;
11. Make sure that the school has a Gulayan sa Paaralan Project to be jointly managed by at least any two of these sectors: the student council/organization, the PTA and/or the QUEEN Parents Association, in coordination with the Naga City School Board and the City Agriculturist Office;
12. Assist in the effective implementation of the Adolescent Reproductive Health Education (ARH), of the National Drug Education Program (NDEP) and of City Ordinance No. 2018 – 060 or the ordinance for the development and integration of a localized, values-based and holistic anti-illegal drug abuse curriculum especially for the high school level in Naga City;
13. Serve as the city's school-based DRRM focal person and assist in educating school children and students in disaster preparedness and management, as well as during evacuation efforts in times of disaster or calamities;
14. Perform such other functions in pursuance of the OK sa DepEd program's objectives.

SECTION 5. QUALIFICATIONS OF A SCHOOL-BASED HEALTH WORKER (SBHW). A Filipino citizen, of legal age and should have the following qualifications;

1. Knowledgeable of the health and nutrition programs being implemented by the city and of the DepEd Naga and committed to helping implement said programs and in finding solutions to common health, nutrition and sanitation problems in relation to sec. 4, hereof;
2. Must be below 60 years of age, of good moral character, physically fit and has a good command of the Bikol Naga dialect;
3. Must be computer literate and conversant in English and Filipino, and must possess general knowledge about health and nutrition education;
4. Must possess communication and public relation skills, and has the ability to work with children;
5. Must be willing to undergo orientations and trainings particularly in the implementation of the OK sa DepEd program and in the proper performance of the functions and responsibilities as enumerated in Section 4 hereof; and,
6. Has basic knowledge and enthusiasm in performing surveys regarding health and nutrition education and programs and services relating thereto, report generation, and program coordination.

SECTION 6. APPOINTMENT AND DEPLOYMENT OF SCHOOL-BASED HEALTH WORKER (SBHW). To uphold the principles of professionalism and good governance, the following are the guidelines in the screening, appointment and deployment of SBHWs:

1. The City Health Office and the City Population and Nutrition Office shall submit to the NCSB a pre-screened list of interested health workers with training at the barangay level, subject to final approval by the City Mayor as NCSB Chairman;
2. Qualified SBHWs will then undergo interview to be handled by the SBHW Selection Committee to assess their skills and competencies. The SBHW Selection Committee shall be comprised of the NCSB Administrator or ESSO Head as Chairman, the School Principal, as co-chairman, and the School Guidance Counselor and the Teacher In-Charge of Health and Nutrition Program, as members;
3. All appointed SBHWs shall undergo the required orientation(s) and training(s) to be provided by DepEd Naga Division and the City Government of Naga thru the ESSO;
4. After the orientation(s) and training(s) and completion of other requirements, the SBHW Selection Committee shall issue and sign a Recommendation for Appointment of the qualified SBHW to be forwarded to the Naga City School Board Secretariat;
5. The Naga City School Board Secretariat which shall also function as the Basic Education Development Division of ESSO shall prepare the Contract of Service between the City Government of Naga and the appointed SBHW to be signed by the City Mayor as appointing authority.
6. The SBHW shall be provided a monthly honorarium, initially in the amount of five thousand pesos (P5,000.00) chargeable against the Special Education Fund (SEF), which may be supplemented with additional honorarium from the school concerned and/or DepEd Division Office.

SECTION 7. DUTIES AND RESPONSIBILITIES OF THE CITY GOVERNMENT OF NAGA, THE DEPED NAGA CITY DIVISION AND ALL PUBLIC SCHOOLS. To ensure the effective and efficient implementation of this Executive Order, the City Government of Naga, the DepEd Naga City Division and all the public schools of the city shall, in convergence, perform the following:

1. Consolidate all the programs and projects that aim to effectively address the health and nutritional needs of schoolchildren in every school of the city and submit required reports;
2. Map existing health service providers and facilities;

3. Map and categorize the needed resources and facilities that will be used including during the implementation of One Health Week and those that can be acquired/established within the five-year implementation period. The schools shall identify which of the needs can be borne by the schools and which needs will require support from the Naga City School Board, the City Health Office, the City Population and Nutrition Office, the City Agriculturist Office and other city hall offices, partners, and stakeholders;
4. Develop technical assistance to schools;
5. Conduct periodic monitoring (at least quarterly) to observe and review the performance of SBHWs;
6. The schools shall be responsible in the assessment of its needed resources and facilities in the conduct of school-based health and nutrition service delivery and education, such as medical and dental supplies, kitchens, canteens, clinics, WinS facilities, school gardens, and teen hubs, among others;
7. The school shall issue Certificates of Commendation or Certificates of Termination of Service based on the results of the evaluation of SBHW performance;
8. Engage partners and stakeholders in the improvement and maintenance of facilities such as school clinics, health corners, school canteens, feeding and food preparation areas, and WinS facilities; and
9. Formalize or document the collaboration with GO/NGO partners utilizing instruments such as MOU, MOA, Note Verbale, Deed of Donation and others, following DepEd guidelines on partnerships

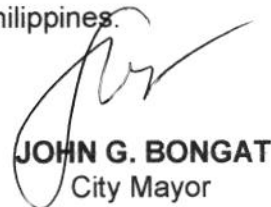
SECTION 8. FUNDING REQUIREMENT. The amount necessary to effectively implement the provisions in this Order shall be taken from or charged against the Special Education Fund (SEF). For this purpose the School Board shall allocate the required fund for that purpose in its annual budget.

DepEd Naga City Division and the schools are also enjoined to allocate or source out counterpart funds for the honoraria of SBHWs and to facilitate the smooth implementation of this Order effective October 1, 2018.

SECTION 9. SEPARABILITY CLAUSE. – If for any reason, any portion or provision of this Order is declared unconstitutional, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 10. EFFECTIVITY. – This Executive Order shall take effect immediately.

Issued this 28th day of August 2018 in the City of Naga, Philippines.


JOHN G. BONGAT
City Mayor

Attested:


FLORENCIO T. MONGOSO, JR. CSEE
Department Head II and City Administrator