



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY MAYOR
City of Naga



EXECUTIVE ORDER NO. 2016-042

ESTABLISHING THE NAGA CITY CENTRAL COMMUNICATIONS CENTER (COMCEN) VOLUNTEERS, PRESCRIBING REQUIREMENTS FOR MEMBERSHIP AND OPERATIONAL PROCEDURES, AND PROVIDING FUNDS THEREFOR :

WHEREAS, Rule 9, Section 1 of the Implementing Rules and Regulations of Republic Act 10121 (PDRRM Act of 2010) mandates the mobilization and protection of accredited community disaster volunteers (ACDV's);

WHEREAS, the DILG Memorandum Circular 2013-27 re Volunteer and Citizenship Program (VCP) encouraged the participation of volunteers in the various programs, projects and activities of local government units, with Mayor John Bongat consequently issuing EO 2014-028 entitled "Institutionaizing the Volunteer Citizenship Program (VCP) in Naga City, Establishing its Implementation Mechanisms, and Designating the Focal Unit Therefor";

WHEREAS, Naga City Central Communications Center (COMCEN) was created by EO 2011-015 of Mayor John G. Bongat primarily to be "in-charge of the accurate receiving, reporting, dissemination, and coordination of information with appropriate offices of the City Government, national government agencies of private groups regarding occurrences which require immediate and/or urgent response, action or other intervention by emergency response agencies/offices to protect and secure the safety and security of the public under the City Government's jurisdiction";

WHEREAS, there are numerous individuals and organizations in Naga City dedicated to community service and two-way radio communications who have in fact, in many instances assisted the Naga City Government during emergencies and disasters;

WHEREAS, there is a need to institutionalize a collaboration and support mechanism between these volunteer individuals and groups and the local government;

NOW THEREFORE, I, JOHN G. BONGAT, Mayor of the City of Naga, by virtue of the powers vested in me by Law, do hereby order the constitution of the Naga Central Communications Center (COMCEN) Volunteers.

Section 1. Composition. COMCEN Volunteers will be composed of private individuals who signified to be a member of the group and deemed qualified by the following requirements:

1. Submission of a duly-accomplished application for membership;
2. Attendance in the Membership Orientation Seminar to be conducted by the COMCEN;



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3. Barangay or Police Clearance;
4. Induction as member administered by the Mayor

Section 2. Election of Officers and Term of Office. Officers of the organization shall be elected from among its members during a general assembly called for such purpose. These officers shall serve for a term to expire noon of June 30, 2019, unless sooner terminated for cause.

Section 3. Schedule of Meeting. The COMCEN Volunteers shall have a regular meeting once a month which will be in the afternoon of every **First Tuesday** of the month and every month thereafter. The President may call on a special meeting after its regular monthly meeting if there are issues that need immediate disposition;

Section 4. Rules of Procedure. The COMCEN Volunteers shall promulgate their own internal rules of procedure.


Section 5. Termination. The City Mayor shall, upon recommendation of the officers or majority of the members of the organization, terminate the appointment of any member on any just or valid cause.

Section 6. This Executive Order Shall be effective immediately.

Issued this 7th day of October, 2016 in the City of Naga, Philippines.

JOHN G. BONGAT
City Mayor

Attested by:


FLORENCIO T. MONGOSO, JR., CSEE
Department Head II and City Administrator