



Republic of the Philippines
 City of Naga
 "An Maogmang Lugar"
CITY MAYOR'S OFFICE



Executive Order No. 2014-026

CREATING THE NEW CEMETERY PROJECT COMMITTEE, DEFINING ITS COMPOSITION AND FUNCTIONS

Whereas, the public cemetery at Concepcion Pequena, Naga City is already congested causing undue inconvenience to those burying or visiting their dead, as well as compromising the dignity of those already interred in the said cemetery;

Whereas, the City Development Council has recommended, and the Sangguniang Panlungsod has approved, the establishment of a new public cemetery;

Whereas, the new public cemetery will cater to those already buried at the existing public cemetery whose family wish them to be transferred to the new cemetery, as well as to those who are just due for interment;

Whereas, accommodating the transfer of remains from the old cemetery to the new cemetery is intended to decongest the old cemetery and thus facilitate the clearing of remains from underneath walkways, improving the cemetery's layout to improve pedestrian circulation, and provision of green spaces if warranted by the freed spaces;

Whereas, there is a need to ensure that the new cemetery will meet the requirements of the city populace, that it complies with existing rules and regulations on public cemeteries, and that the transfer of any remains from the old to the new cemetery be carried out in a proper and orderly manner;

NOW, THEREFORE, by virtue of the powers vested in me by law, I, JOHN G. BONGAT, mayor of the City of Naga, do hereby order:

Section 1. Creation of the New Cemetery Project Committee. There is hereby created the New Cemetery Project Committee, hereinafter referred to as the Committee, to be chaired and composed of the following:

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| Chairperson | Mr. Francisco M. Mendoza, city budget officer |
| Members | Engr. Joel P. Martin, special concerns unit head |
| | Dr. Vito C. Borja II, city health officer |
| | Mr. Wilfredo B. Prilles, Jr., city planning and dev't coordinator |
| | Engr. Leon B. Palmiano IV, city engineer |
| | Atty. Perfecto N Bragais III, city legal officer |
| | Ms. Gregoria Nilda B. Abonal, city treasurer |
| | Mr. Oscar P. Orosco, city environment and natural resources officer |
| | Mr. Ramon R. Albeus, city assessor |

Section 2. Functions. The committee shall:

- a. Extend assistance within the mandate of their respective offices for the speedy acquisition of the lots intended as site of the new public cemetery;

- b. Ensure compliance of the new cemetery with existing laws, rules and regulations on the establishment and operation of a public cemetery;
- c. Ensure that the requisite executive issuances, ordinances, or resolutions for the establishment and operation of the public cemetery are drafted and submitted on time to the city mayor or the Sangguniang Panlungsod for their appropriate action.
- d. Prepare the physical layout, plans and program and their corresponding cost estimate for the improvement of the old and the establishment of the new cemeteries for purposes of funding and procurement. Consideration should be given to parking, traffic flow for both vehicles and pedestrians, drainage, lighting, covered assembly place, fencing and access gates, landscapes and open spaces.
- e. Draft the rules and regulations for the transfer of remains of those whose families wish such remains to be transferred from the old to the new cemetery, for approval by the city mayor.
- f. Draft the rules and regulations to govern the operation of the cemetery, for approval by the city mayor.
- g. Perform such other functions related to the city's public cemeteries as may be directed by the city mayor.

Section 3. Timetable. The committee shall submit a timetable of its activities and targets within one week from issuance of this Executive Order.

Section 4. Reporting. The committee shall render to the city mayor a written report, due on the last working day of the month, of its accomplishments and of any matter requiring a decision or action from the city mayor or the Sangguniang Panlungsod.

Section 5. Dissolution. The committee shall be deemed dissolved, unless otherwise ordered retained by the city mayor to perform other related functions, upon occurrence of all of the following:


- a. Initial payment by the city government for any of the lots comprising the site of the new cemetery is accepted by any of the concerned lot owner.
- b. Commencement of the procurement process for the implementation of any physical component of the cemetery.
- c. Draft of any required executive issuance, ordinance or resolution has been submitted to the city mayor or the Sanggunian as may be required under existing laws, rules and regulations.
- d. Draft of the rules and regulation for the transfer of remains from the old to the new cemetery as well as draft of the rules and regulation for the operation of the cemetery have been submitted to the city mayor.

Section 6. Effectivity. This executive order shall take effect immediately.

Done this 13th day of August 2014 in Naga City, Philippines.


JOHN G. BONGAT
City Mayor

Attested by:


FLORENCIO TAM MONGOSO, JR.
Acting City Administrator