



REPUBLIC OF THE PHILIPPINES
CITY OF NAGA
"An Maogmang Naga"

Office of the City Mayor



EXECUTIVE ORDER NO. 2013-030

ESTABLISHING THE CENTRAL BUS TERMINAL TRANSITION COMMITTEE:

WHEREAS, the City Development Council, in its meeting October 17, was presented with several options with regard to the management and operation of the Central Bus Terminal upon expiration of the extended lease contract of FPM Corporation on December 31, 2013;

WHEREAS, the options ranged from: (a) a privately-initiated development and operation of the facility thru a Build-Operate-Transfer arrangement or a two-stage bidding process, to (b) a city government-controlled development and operation of the said bus terminal, with three other options in between;

WHEREAS, the BOT option was temporarily set aside as no complete proposal from the private sector was received although there were expressions of interest received by the city from three proponents;

WHEREAS, in the course of the deliberations, another variation of the options earlier presented cropped out which was the operation of the entire terminal, including the commercial and ticketing stalls, by the city government on an interim basis;

WHEREAS, upon votation, the option wherein the terminal will be operated by the city government on an interim basis, with the stalls managed by the Market Awards Committee, was chosen without any objection;

WHEREAS, it is necessary to establish a transition committee to prepare the city government for the eventual handover of the facility by FPM Corporation by yearend;

NOW THEREFORE, I, JOHN G. BONGAT, Mayor of the City of Naga, by virtue of powers vested in me by law, do hereby order the following:



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Section 1. *Creation.* The Central Bus Terminal Transition Committee (CBTTC) is herein created with the following composition:

Chairperson	Mr. Florencio Tam Mongoso, Jr., City Administrator
Co-chairperson	Councilor Miles Raquid-Arroyo, Chairperson, SP Committee on Public Utilities
Members	Mr. Ramiro Samar, Chairperson, Naga City People's Council
	Ms. Helen Rosales, City Treasurer
	Mr. Wilfredo Prilles, City Planning and Development Coordinator
	Mr. Francisco M. Mendoza, City Budget Officer
	Engr. Joel Martin, Head, Solid Waste Management Office
	Mr. Lito del Rosario, Executive Officer, Public Safety Office
	Engr. Leon Palmiano IV, City Engineer

Section 2. *Functions.* The CBTTC shall have the following functions:

- 1. Conduct an immediate inventory of the permanent improvements made by FPM Corporation on the facility, documented by video or photos.**
- 2. Establish a solid information database on the operation of the terminal to include the following:**
 - a. Actual sources of revenue and actual collections of the terminal, not only from bus operations but also from the stalls, comfort rooms, trimobiles, taxis, and wholesale of commodities, among others**
 - b. Actual expenses of the terminal**



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- c. Actual personnel complement of the terminal, their names and functions
 - d. Names of stallholders and the rent they actually pay, as evidenced by a copy of their signed lease contract, and their status of payments.
 - e. Actual volume of buses entering and leaving the facility as recorded in a daily logbook or as recorded by an IP or CCTV camera
 - f. Weekly and monthly trend of passenger volume
 - g. Other information it may deem important
3. For purposes of the above, request from the City Mayor the deployment of such number of personnel as may be necessary to generate the above data. Said personnel may be drawn from the existing personnel of the member offices.
4. From the information gathered, prepare a projected monthly income statement and cash flow of the terminal which should serve as the base scenario.
5. Generate income statements for several scenarios, projected over the next ten years, that capture the following options:
- a. Adjustment of terminal fees
 - b. Lifting of the restriction, if any, on stall holders on the purchase of certain items solely from the terminal management
 - c. Repair and physical improvements in the terminal, both immediate and for the long term, including site development
 - d. Provision of additional terminal amenities and services
- Said income statement should include cost of personal services, maintenance and operating expenses, capital expenditures, taxes and finance charges, if any. In the event design and cost estimate for physical improvements will take time as to delay the preparation of the projected income statements, the same may be set aside in the meantime to be considered once costings are established.
6. Recommend a particular option and prepare a corresponding organizational structure, manpower complement with job description, and an operations guide.



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7. Not later than November 16, 2013, and based from its initial study, submit to the City Mayor a request for personnel who will form the first batch of personnel who will man the terminal effective January 1, 2014.

Section 3. Authority to call upon other city government departments and offices. In the performance of its functions, the Committee or its Technical Working Group may call upon any office to provide it with documents related to the Central Bus Terminal, or, with leave of the head of office, call upon any personnel to assist it in the performance of its functions.

Section 4. Technical Working Group. A Technical Working Group is herein created to be composed of the following personnel:

- a. Ms. Gregoria Nilda Abonal
- b. Mr. Bob Ursua
- c. Mr. Loreto Tan, Jr.
- d. Mr. Nicholas Motos
- e. Ms. Imelda P. Velasco

The Chairman of the CBTTTC may recommend to the City Mayor other technical personnel of the city government for designation as members of the TWG.

Issued this 18th day of October 2013, in the City of Naga, Philippines.


JOHN G. BONGAT
City Mayor

Attested by:


FLORENCIO TAM MONGOSO, JR.
City Administrator