



REPUBLIC OF THE PHILIPPINES  
**OFFICE OF THE CITY MAYOR**  
*City of Naga*



**Executive Order No. 2013-028**

**ORGANIZING THE NAGA CITY PROJECT MONITORING TEAM ON  
BOTTOM-UP BUDGETING (BUB) 2013 PROJECT IMPLEMENTATION:**

**WHEREAS**, the setting-up of the localized monitoring and evaluation system in each of the 595 municipalities/cities implementing the approved Bottom-Up Budgeting (BuB) 2013 projects is crucial to the realization of the two objectives of the Bottom-Up Budgeting (BuB) project: a) to address the poverty situation in the local poor communities with the active participation of Civil Society Organizations in the formulation of Local Poverty Reduction Action Plan (LPRAP) and, b) to strengthen devolution and incentivize governance reforms at the local level;

**WHEREAS**, to actualize this, a Project Monitoring Team (PMT) from each city will be organized to facilitate tracking of the progress of the implementation of the Bottom-Up Budgeting (BuB) 2013 projects;

**NOW THEREFORE**, I, JOHN G. BONGAT, Mayor of the City of Naga, by virtue of the power vested in me by law, do hereby organize the Local Project Monitoring Team and appoint/designate its composition as follows:

**Section 1. Composition**

**Members from the Government Sector**

- |                                 |   |
|---------------------------------|---|
| 1. Mr. Wilfredo B. Prilles, Jr. | City Planning and Development Coordinator |
| 2. Mr. Francisco M. Mendoza     | City Budget Officer                       |
| 3. Mrs. Virginia S. Pascual     | OIC-City Director, DILG-Naga City         |

**Social Development Committee Representatives of the City Development Council**

- |                               |   |
|-------------------------------|---|
| 1. Mr. Jaime R. Reblando      | City Social Welfare and Development Officer |
| 2. Mrs. Teresita Del Castillo | City Population Officer                     |
| 3. Dr. Vito C. Borja II       | City Health Officer                         |

**Representatives from the Civil Society Organizations (CSO)**


- |                              |   |
|------------------------------|---|
| 1. Mr. Ramiro I. Samar       | Vice- Chairperson - LPRAT<br>Naga City People's Council |
| 2. Ms. Elvie Barcelon        | 4-Ps  |
| 3. Mr. Servillano Intia, Jr. | Naga City Senior Citizens Federation, Inc.              |

## **Section 2. Duties and Functions**

1. Under the guidance of the Department of the Interior and Local Government and in coordination with the concerned project implementing agency, design and implement project monitoring plan;
2. Monitor project performance against benchmarks and timelines by reviewing project reports and conducting periodic site visits and key informant interviews;
3. Submit quarterly and annual monitoring reports to the Local Poverty Reduction Action Team (LPRAT) and Regional Office V of the Department of the Interior and Local Government (DILG);
4. Maintain a filing system of projects approved; and
5. Provide support and assistance to the third party/Civil Society Organizations monitoring team especially in terms of sharing relevant data or information re: Status of projects approved and implemented.

**Section 3. Effectivity.** This order shall take effect this 7<sup>th</sup> day of October, 2013.

Signed this 7<sup>th</sup> day of October, 2013 in Naga City, Philippines.

  
**JOHN G. BONGAT**  
City Mayor

Attested by:

  
**FLORENCIO T. MONGOSO, JR., CSEE**  
Department Head II and Acting City Administrator