

EXECUTIVE ORDER NO. 2012-024

**ALLOCATING AN OFFICE SPACE FOR THE NAGA CITY URBAN POOR
FEDERATION**

WHEREAS, City Ordinance No. 2012-052 mandates the allocation of an office space for the Naga City Urban Poor Federation within the city hall compound to effectively discharge its mandated tasks and functions, for better coordination in the Housing Settlements and Development Office created pursuant Ordinance No. 2011-001 and Urban Development and Housing Board created pursuant to Article 6 of Ordinance no. 98-033;

NOW THEREFORE, I, JOHN G. BONGAT, Mayor of the City of Naga, by virtue of the powers vested in me by law do hereby order the following:

Section 1. Office Space for the Naga City Urban Poor Federation – The newly constructed office space adjacent to the present Housing Settlements and Development Office is hereby allocated for the use of the Naga City Urban Poor Federation.

Section . Terms and Conditions. The use of office spaces allocated to herein organization shall be governed by the following terms and conditions:

- a. That premises hereby allocated shall be used exclusively for office purposes and shall not be diverted to other uses;
- b. That the organization shall pay for its telephone, electric, cable TV, water, internet, and other services and utilities;
- c. That the City Government shall have the right to enter the premises in the presence of any of the officers of the organization at any reasonable hour of any day to inspect the same or make repairs therein or for the operation and maintenance of the building/office;

Section 4. This Executive Order shall be effective immediately.

Issued this 3rd day of December, Two Thousand and Twelve in the City of Naga, Philippines.

JOHN G. BONGAT
City Mayor

Attested by:

FLORENCIO T. MONGOSO, JR., CSEE
Department Head II and Acting City Administrator