

Executive Order No. 2012-015

**MANIFESTING THE CITY GOVERNMENT OF NAGA'S
INTENT TO CONVERT THE PRESENT CAMARINES SUR
COMMUNITY COLLEGE INTO THE NAGA CITY
COMMUNITY COLLEGE AND ESTABLISHING AN
INTERIM BOARD OF TRUSTEES DURING THE
TRANSITION PERIOD:-**

WHEREAS, it is a state policy to recognize the vital role of the youth in our society, to assist them in their full development and to promote and protect the right of all citizens to quality education at all levels and shall take appropriate steps to make education accessible to all;

WHEREAS, the City of Naga, as a city of happy people, adheres to the same principles;

WHEREAS, it is without doubt that education is a vital tool in emancipating the underprivileged sector of our society from the bondage of poverty, therefore the implementation of any undertaking such as the establishment of a local college/local higher learning institution will definitely transform deserving students to acquire the desired competitive work knowledge, skills and values which are essential in their progressive living as individuals and members of society;

WHEREAS, cognizant of the importance of college education as a strong foundation in arming the youth for community and nation building, the local chief executive proposes the conversion of the present Camarines Sur Community College into a well-managed community college henceforth to be known as the "Naga City Community College" or NCCC that will offer more courses and programs;

NOW THEREFORE, I, JOHN G. BONGAT, City Mayor of Naga, by virtue of the powers vested in me by law, do hereby order the following;

Section 1. The existing Camarines Sur Community College is hereby proposed to be converted into a fully maintained and managed community college of the City Government of Naga to be known as the Naga City Community College that will provide quality, accessible and affordable tertiary education, technical-vocational and diploma, certificate, degree or non-degree programs/courses to residents of or visitors to the City of Naga and other qualified student applicants at minimal tuition fees and charges.

Section 2. In order to achieve the purposes of this Order, an Interim Board of Trustees is hereby constituted to be comprised of the City Mayor as Chairman, with the Chairman, Sangguniang Panlungsod Committee on Education, Chairman, Sangguniang Panlungsod Committee on Appropriations, City Education, Scholarships and Sports Officer, City PESO Manager, City Health Officer, Naga City Governance Institute Executive Director, President of the Student Government Organization (SGO), President of the Faculty, the TESDA Provincial Director and the Regional Director of the Commission on Higher Education – Region 5, as members.

The City Health Officer shall act as ex-officio President of the Community College considering that the main course to be offered is Midwifery and the extension classes and practicum will be held in the barangays, to supplement existing health and nutrition programs for married, pregnant women and/or mothers and their babies /children.

Section 3. The Interim Board herein created shall govern and exercise all the corporate powers of the college and shall perform functions herein conferred, as follows;

- a. To recommend appropriations for the support of operation and maintenance of the College;
- b. To approve rules and regulations not contrary to law as may be necessary for the operation of the College;
- c. To approve the degree and non-degree courses as well as programs;
- d. To fix tuition and miscellaneous fees that may be required of students such as graduation fees, laboratory fees and all other fees and charges needed to carry out the required activities of the course or program and other related curricular or co-curricular activities;
- e. To provide scholarships to deserving students, give tuition fee discounts to children of employees and faculty members, and to such other cases as may be provided by ordinance;
- f. To confer degrees, diplomas, certificates, and titles upon persons after satisfactory completion of appropriate programs and courses. It shall also confer honorary degrees upon persons in recognition of their outstanding contribution in the field of education;
- g. To authorize construction or repair of College buildings, machineries, and equipment and other facilities; and the purchase and acquisition of real and other properties including necessary supplies and equipment in accordance with existing rules and regulations;
- h. To receive in trust, legacies, gifts and donation, of real and other properties and to administer the same for the benefit of the College or for aid to any student in accordance with the directions and instructions of the donor, not contrary to law, and in the absence thereof, in such manner as the Board of Trustees may in its discretion determine.

- i. To recommend to the Sangguniang Panlungsod the acquisition of land at reasonable price for the expansion and beneficial use of the College;
- j. To provide rules for its own governance and approve such general administrative and academic staff and student codes, not contrary to law or as consistent with the purposes of the College;
- k. To establish research and extension centers of the College where such will promote the development of the latter;
- l. To develop consortia and other forms of linkages with academe as well as national and local government units, institutions and agencies, and such other institutions whether public or private, local or foreign, in pursuit of the purposes and objectives of the College;
- m. To perform such other functions consistent with the above.

Section 4 – Compensation - Members of the Interim Board shall serve without compensation but will be entitled to honorarium and/or allowances for attendance to meetings of the Board or other official business authorized by resolution of the Board, subject to the availability of funds, and ratification by the Sangguniang Panlungsod.

Section 6 – Tenure - The Student Body Organization and Alumni Association will be represented by the President or Chairman of the particular organization and shall serve on a co-terminus basis with the Chairman of the Board.

Section 7 – Meetings - The Board shall have at least one monthly meeting and as many special meetings as may be called by the Chairman.

Section 8 – Notices - Notices of the time and place of meetings of the Interim Board shall be given personally or by mail, at least three (3) days before the date set for such meeting.

Section 9 – Quorum - Quorum of the Interim Board shall consist of a majority of all the members when the meeting is called to order.

Section 10 – Programs - The College shall initially offer the following programs in accordance with the existing rules and regulations promulgated by law and competent authorities:

- a. Diploma in Midwifery;
- b. Certificate in Automotive Mechanic
- c. Certificate in Welding
- d. Certificate in Slaughtering
- e. Certificate in Local Governance Best Practices
- f. Certificate in New Enterprise Planning/Personal Entrepreneurial Development

Section 11. Funding - An initial amount of Five Hundred Thousand (PhP500,000.00) is hereby allotted for the initial operation of the Naga City Community College chargeable against the Special Education Fund and Economic Development Fund of the City.

Section 12 – Implementing Guidelines –the Interim Board of the Naga City Community College shall formulate the Implementing Guidelines relative to its operation.

Section 13 – Separability Clause – The provisions of this Executive Order are hereby declared separable, and if any clause, sentence, provision or section hereof, or its application to any person or circumstances should be declared invalid, such invalidity shall not affect the other provisions having been declared invalid.

Section 14 – Effectivity Clause – This Executive Order shall take effect upon approval.

Done this 25th day of June, Two thousand and twelve at Naga City, Philippines.

JOHN G. BONGAT
City Mayor

Attested by:

FLORENCIO T. MONGOSO, JR. CSEE
Department Head II and City Administrator