

EXECUTIVE ORDER NO. 2011 - 034

ENHANCING THE HEALTH AND NUTRITION PROGRAM OF THE CITY GOVERNMENT OF NAGA BY ESTABLISHING THE NAGA CITY CENTER FOR HEALTH DEVELOPMENT AND NUTRITION, INSTITUTIONALIZING THEREUNDER THE INSTITUTE FOR HEALTH DEVELOPMENT AND NUTRITION STUDIES, AS WELL AS BY EMPOWERING THE BARANGAY HEALTH CENTERS NOW HENCEFORTH TO BE REFERRED TO AS "BARANGAY HEALTH AND NUTRITION CENTERS," AND ADOPTING AN ACCREDITATION SCHEME TO UPGRADE THEIR CAPABILITIES:

WHEREAS, the Local Government Code of 1991 mandates the establishment of separate barangay health centers and barangay nutrition centers that shall cater to the health and nutrition needs of barangay constituents;

WHEREAS, the above set-up may be improved and integrated under a more holistic approach in the delivery of basic health and nutrition services particularly to indigents;

WHEREAS, the City Government, after a thorough assessment of all existing health and nutrition programs being implemented through the City Health Office and the City Population and Nutrition Office, has acknowledged the seeming lack of systematic coordination and collaboration among the barangay volunteer workers concerned, namely, the barangay health workers (BHWs), barangay nutrition scholars (BNS), barangay service point officers (BSPOs), barangay midwives, and supplemental feeding volunteers (SFVs);

WHEREAS, to enhance health and nutrition services to achieve maximum impact on the health development and nutrition improvement of the marginalized and vulnerable sectors (i.e. those suffering from common illnesses, poor nutrition, women, children) in the community, there is a need to embark on an innovative approach that will lead to the integration and rationalization of all existing programs that encompass both the health and nutrition condition of these sectors and that of the general population;

WHEREAS, to pave the way for the orderly transition towards the implementation of such an integrated and holistic health and nutrition program of the City Government of Naga, institutional changes shall be introduced instrumental in attaining the Millennium Development Goals;

NOW, THEREFORE, I JOHN G. BONGAT, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. Short Title – The program under this Executive Order shall be known as the **Naga City Integrated Health and Nutrition Development Approach (IHANDA)** geared towards the integration, rationalization and upgrading of the health and nutrition programs of the City Government of Naga.

Section 2. Purposes – The IHANDA shall have the following purposes:

- a. establishment of the Naga City Center for Health Development and Nutrition;
- b. institutionalization of an Institute for Health Development and Nutrition Studies;
- c. integration of the barangay health centers and barangay nutrition centers into barangay health and nutrition; and
- d. institutionalization of an accreditation scheme for Barangay Centers for Health Development and Nutrition.

Section 3. Establishment of the Naga City Center for Health Development and Nutrition – The old Hall of Justice building now being occupied by the City Health Office is hereby being converted as the Naga City Center for Health Development and Nutrition (NCCHDN).

Section 4. Allocation of Office Spaces – To effectively carry out the purposes and goals of this Executive Order, the General Services Department (GSD) and the Lingkod Barangay Office (LBO) presently occupying office spaces in the said building shall be relocated to a more conducive office working space or building. The office space to be vacated by GSD shall be earmarked for the Institute for Health Development and Nutrition Studies created in accordance with the succeeding section hereof, while the office space to be vacated by LBO shall be allocated for the City Population and Nutrition Office in accordance with Administrative Order No. 2011 – 005.

Section 5. Institutionalization of an Institute for Health Development and Nutrition Studies – An Institute for Health Development and Nutrition Studies (IHDNS) is hereby institutionalized under the NCCHDN to serve as information resource and training center that will offer access to continuing education for all health and nutrition volunteers and workers. It shall facilitate networking collaboration among national and regional agencies and organizations engaged in the promotion of health development and nutrition.

Section 6. Governing Board – The IHDNS shall have a governing board invested with the power to set the general directions and determine the priorities and thrusts of the Institute.

The governing board shall be composed of the City Mayor as Chairman, SP Committee Chairman on Health as Vice Chairman on Health, SP Committee Chairman on Nutrition as Vice Chairman on Nutrition, with the City Health Officer, City Population and Nutrition Officer, City Social Welfare and Development Officer, Representative from the

Department of Health, a Representative each from the University of Nueva Caceres, Ateneo de Naga University, Naga College Foundation and Universidad of Sta. Isabel, as members.

Section 7. Integration of Health and Nutrition Services in the Barangay Level– In order to enhance health and nutrition services to achieve maximum impact on the health development and nutrition improvement of the marginalized and vulnerable sectors in the community, the separate services being offered by the barangay health center and barangay nutrition center are hereby integrated into one service facility now to be known as “Barangay Health and Nutrition Center (BHNC)”. In connection therewith, all existing separate barangay health and nutrition centers shall be required to be housed in one facility or clinic to facilitate interaction between health and nutrition volunteer workers and accessibility to and sharing of information, data and equipment.

Section 8. Accreditation – To improve health and nutrition service quality in the barangay level, an accreditation scheme for Barangay Health and Nutrition Center (BHNC) is hereby adopted.

Section 9. Accreditation Committee – The assessment and accreditation committee shall be composed of the following:

- a. The City Health Officer, as Chairman for Health, with the
- b. The City Population and Nutrition Officer, as Co-Chairman for Nutrition, with
- c. The City Planning and Development Officer or his authorized representative,
- d. A representative from the Bicol Medical Center,
- e. A representative from the Philippine Medical Association – Camarines Sur Chapter,
- f. A representative from the Naga City People’s Council, as members.

The committee shall ensure the proper implementation of this Executive Order. It shall meet upon the call of its Chairman for strategy development, evaluation and monitoring of Barangay Health Development and Nutrition Centers and volunteers. The committee may recommend the grant of incentives and rewards to BHNC volunteers who meet satisfactorily the standards established in this Executive Order.

Section 10. The Accreditation Procedure.

- a. Standards: The Committee shall disseminate the standards herein established to the health and nutrition centers and workers;
- b. On-site Evaluation: The accreditation committee shall visit the centers to determine first-hand whether they meet the established standards;
- c. Publication: Upon being satisfied that the center meet the standards herein prescribed, the committee shall grant accreditation status;

- d. Monitoring: The accreditation committee shall monitor each accredited center/volunteer throughout the period of accreditation to determine and validate their status in light of the standards herein established;
- e. Reevaluation: The accreditation committee shall periodically reevaluate each center/volunteer that it lists to ascertain whether continuation of its status is warranted.

Section 11. Coverage – The accreditation shall cover all twenty- seven (27) barangays of the City of Naga following a phased timeframe to be determined by the Committee. All BHDNCs shall be given the guidelines and checklist of standards for the facilities and services required for assessment and accreditation;

Section 12. Standards. BHNCs shall be given points based on the following:

INDICATORS	Points (All or nothing scoring system)
I. Physical Facilities and Utilization of Program Materials (Maximum of 100 points)	
a. Waiting Area with at least 3 chairs inside the center	3
b. At least 2x3ft tarpaulin indicating the schedule of available services in the facility	2
c. Ventilation	
- With functioning electric fan/s	2
- If air-conditioned	3
d. Lighting condition	
i. Uses flourescent or similar lightbulbs (e.g. CFL, etc)	2
e. Potable drinking water available	3
f. Garbage bins for:	
i. Biodegradable	2
ii. Non-Biodegradable	2
g. Functional latrines and toilet within the center	4
h. Examination room/area with privacy	4
i. Functional Oral Rehydration Unit	2
j. Presence of the following health equipment	
i. Functioning adult weighing scale	3
ii. Height measuring tool	1
iii. Functioning sphygmomanometer	2
iv. Functioning thermometer(s)	2
v. Functioning stethoscope	1
vi. Functioning refrigerator (<i>for vaccine and medicines use only</i>)	4
vii. Functioning refrigerator (<i>for milk storage only</i>)	4
viii. Functioning sterilizing equipment	2
ix. Functioning Nebulizer	3
k. Availability of the following medicines and medical supplies:	

i.	1% silver nitrate solution (or drops) or 1% tetracycline ointment	1
ii.	Disposable syringes with needles	1
iii.	ORS sachets/Hydrite tablets	1
iv.	Cotrimoxazole tablets	1
v.	Vitamin A capsules	1
vi.	Iron tablets/syrup/drops	1
vii.	Iron tablets with folic acid	1
viii.	Mebendazole/Albendazole (antihelmentics)	1
ix.	Decongestants	1
x.	Paracetamol	1
xi.	Mucolytics	1
xii.	Povidone Iodine	1
xiii.	Antiseptic Solution	1
xiv.	Sterile gauze	1
1.	Presence of Birthing Facility	
i.	Examining/Delivery Table with mattress and linen	4
ii.	Functioning Infant/child weighing scale,preferably beam, salter or MING scale	3
iii.	Oxygen tank	3
iv.	Oxygen Regulator	2
v.	Delivery set	
	- OB Bag	1
	- Kelly pad	1
	- Kidney basin	1
	- Bandage scissor	1
	- Cord clamp	1
	- Gauze bandage	1
	- Tissue forceps with teeth	1
	- Plaster	1
	- Cotton Balls	1
	- Alcohol (70% Solution)	1
	- Sterilizer	1
	- Surgical gloves	1
	- Mask	1
	- Hot water bag	1
	- Ice bag	1
	- Syringes	1
	- Ky sachet	1
	- Suction bulb	1
m.	Availability of nutrition equipment, supplies and materials	
i.	Feeding utensils (cups, spoon, fork, bowls, plates)	2
n.	BHNC Signage with prescribed logo	3
II.	BHNC Competence (per Volunteer)	
a.	Educational Background (choose only one indicator)	

<ul style="list-style-type: none"> i. If high school graduate ii. If college level iii. If college graduate b. Experience <ul style="list-style-type: none"> iv. Three (3) years and below v. Five years and below vi. Seven years and below vii. More than seven years c. Trainings <ul style="list-style-type: none"> viii. Has attended one (1) relevant training ix. Has attended two (2) relevant trainings x. Has attended three or more trainings <p>To compute the over-all competence rating per center the following formula shall be applied:</p> $\frac{\text{Sum of the scores of Volunteers}}{\text{Total Number of Volunteers}} \times 100\%$	<ul style="list-style-type: none"> 1 2 3 1 2 3 4 1 2 3
<p>III. Performance (Maximum of 100 points)</p> <ul style="list-style-type: none"> a. Utilization of Health and Nutrition Records <ul style="list-style-type: none"> i. Barangay Health Action Plan ii. Barangay Nutrition Action Plan iii. Nutrition Monthly Accomplishment Report iv. Growth Monitoring Charts v. Causal Model of Malnutrition vi. Home-based mothers' record vii. EPI Manual viii. Annual operation timbang (check records) ix. Quarterly OPT updated report x. BNAP and accomplishment reports xi. Vitamin A supplementation report xii. Updated target client list for immunization and nutrition xiii. Updated client list for pre-natal and post natal care b. Barangay Government Support <ul style="list-style-type: none"> i. Salary/allowance subsidy from barangay fund <ul style="list-style-type: none"> 1. P1,500.00/month and above 2. P1,000.00-P1,499.00/month 3. Less than P1,000.00/month ii. Health and Nutrition Fund Allocation <ul style="list-style-type: none"> 1. At least 10% of the barangay fund 2. 5% but not more than 10% of the barangay fund 3. Less than 5% of the barangay fund iii. Functioning Barangay Health Council <ul style="list-style-type: none"> 1. Barangay Ordinance/Resolution/Executive Order 	<ul style="list-style-type: none"> 3 3 2 2 2 3 1 3 2 3 2 3 3 5 3 1 5 3 1

constituting the Barangay Health Council	2
2. Attendance and minutes of meetings	3
iv. Functioning Barangay Nutrition Council	
1. Barangay Ordinance/Resolution/Executive Order constituting the Barangay Nutrition Council	2
2. Attendance and minutes of meetings	3
c. Regular immunization day depending on catchment area	
- 1 day per week (total population of 4,000 and above)	3
- 1 day per 2 weeks (total population of 2,000 - 3,999)	
- 1 day per month (total population of 1,999 and below)	
d. Percentage of Fully Immunized Children (FIC)	
i. 90 – 100% based on target list of immunization	5
ii. 75 – 89% based on target list of immunization	3
iii. 60 – 74% based on target list of immunization	1
iv. 59% below	0
e. Health and Nutrition Activities (must be accompanied by a list of beneficiaries/participants)	
i. Pabasa sa Nutrition	3
ii. Center-based feeding program	3
iii. Complementary Feeding	3
iv. Family Health Class – Responsible Parenting Class	3
v. Adolescent and Youth Health Class (Hearts and Minds)	3
vi. Breastfeeding class	3
vii. Mother’s Class	2
viii. Nutrition Month Celebration/Activities (1 pt. Per activity but a maximum of 3 pts.	0-3
ix. Family Planning Counselling and Seminar	2
f. Community Support (Bonus Points)	
i. Has an organized community based breastfeeding support group	2
ii. Barangay Vegetable and Medicinal Plant Garden	3

Section 13. Rating System. The following rating system shall be applied:

Physical Facilities	Accreditation Level	Range
	Class A	90 – 100 points
	Class B	80 - 89 points
	Class C	70 – 79 points
	Class D	60 - 69 points
	Class E	Below 60 points
Volunteer Competence	Accreditation Level	Range
	Class A	90 – 100%
	Class B	80 – 89%

	Class C	70 – 79 %
	Class D	60– 69%
	Class E	Below 60%
Performance	Accreditation Level	Range
	Class A	90 – 100 points
	Class B	80 - 89 points
	Class C	70 – 79 points
	Class D	60 - 69 points
	Class E	Below 60 points

Section 14. Funding. The amount of One Hundred Thousand Pesos (PhP100,000) is hereby being authorized to be used as operational fund of the Accreditation Committee. The same shall be chargeable against any available item/fund under the City Health Office/City Population and Nutrition Office.

Section 15. Effectivity. This Executive Order shall be effective immediately.

Done this 4th day of November, Two Thousand and Eleven at Naga City, Philippines.

JOHN G. BONGAT
City Mayor

Attested by:

FLORENCIO T. MONGOSO, JR., CSEE
Department Head II and Acting City Administrator