

EXECUTIVE ORDER NO. 2011 - 014

ESTABLISHING AN ACCREDITATION SCHEME TO ENSURE QUALITY STANDARDS ACROSS EDUCARE CENTERS AND AMONG EDUCARE TEACHERS IN THE CITY OF NAGA:-

WHEREAS, Republic Act No. 6972 otherwise known as the "Barangay-Level Total Development and Protection of Children Act" provides for the establishment of Daycare centers in every barangay in the country;

WHEREAS, by virtue of the pertinent provisions of Republic Act No. 8980 which provides for the establishment of Early Childhood Care and Development Program (ECCD) in every local government in the country, the EduCare Program came into existence;

WHEREAS, the foremost purpose of EduCare in Naga City is to provide children with quality early education by providing them opportunities to meet their fullest potential in life;

WHEREAS, the present city leadership places the sector of early childhood care and education in its topmost priority and focuses on the improvement of the facilities, teacher competence and pupil performance through the establishment of a measurable system of EduCare Center accreditation and employment of professional standards for teachers;

WHEREAS, establishing a system of accreditation will provide clear benefits to the sector and to children, parents, the community and barangay governments; it would also assist the concerned sectors in improving quality inputs and outcomes, especially practitioner credentialing, and programming and pedagogy;

NOW THEREFORE, I, JOHN G. BONGAT, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. Accreditation Committee. The Accreditation Committee shall be composed of the following:

- a. Chief of the Early Childhood Care and Development Division of the CSWDO32
- b. City Nutrition and Population Officer or her authorized representative
- c. City Health Officer or his authorized representative
- d. City Planning and Development Officer or his authorized representative
- e. One (1) Representative from the Mayor's Office
- f. Two (2) representatives from private ECCD Centers

The ECCD Division Chief shall act as Executive Director of the Accreditation Council.

The committee shall ensure the proper implementation of this Executive Order. It shall meet upon the call of its Executive Director for its strategy development, evaluation and monitoring of Educare Centers and teachers. The committee may recommend for the grant of incentives and rewards to educare centers and teachers who meet satisfactorily the standards established in this Executive Order.

Section 2. The Accreditation Procedure.

- a. Standards: The Committee shall disseminate the standards herein established to the Educare Service Providers;

- b. On-site Evaluation: The accreditation committee visits the centers to determine first-hand if the applicant meets the established standards;
- c. Publication: Upon being satisfied that the applicant meets its standards, the committee grants accreditation status;
- d. Monitoring: The accrediting committee shall monitor each accredited center/teacher throughout the period of accreditation granted to verify that it continues to meet the standards herein established;
- e. Reevaluation: The accrediting committee shall periodically reevaluate each center/teacher that it lists to ascertain whether continuation of its status is warranted.

Section 3. Standards. EduCare Centers shall be given points based on the following standards:

INDICATORS	MAX. POINT(s) IF COMPLIANT	IF BELOW STANDARD OR NON- COMPLIANT
I. Physical Facilities and Utilization of Program Materials		
a. Chairs/tables		
i. 1:1 ratio (chair to student)	2	1
ii. At least 1:4 ratio (table to student)	2	1
b. Presence of black/white boards	1	0
c. Indoor space of two (2) sq.m. per three children	2	1
d. Lighting condition		
i. Uses fluorescent lightbulbs	2	1
e. Ventilation		
i. Presence of electric fans	2	0
ii. If air conditioned	3	
f. Clean toilet facility within the center	2	0
g. Potable drinking water available	2	0
h. Garbage bins for:		
Non-biodegradable	1	0
Biodegradable	1	0
i. Presence of the following learning materials		
i. Storybooks and picture books	1	0
ii. Musical instruments/facilities for music and movement	1	0
iii. Art materials and drawing tools (scissors, pens, paste)	1	0
iv. Puzzles, dominoes and playboards	1	0
v. Non-harmful living specimen (e.i. fish, turtle or plants)	1	0
vi. Sand, water, play dough, or clay	1	0
vii. Prop boxes and play kits	1	0
viii. Audio-visual facilities (eg. Functioning Television, CD player, VCD, DVDs, recorders, or players)	1	0
ix. Book shelf with books	3	0
j. Functional playground facility	2	0
II. Teacher Competence (per Educare Teacher)		
a. Educational Background (choose only one indicator)		
i. If high school graduate	1	
ii. If college level	2	
iii. If college graduate	3	
iv. If college graduate and LET passer	4	

b. Educare Teaching Experience		
i. Three (3) years and below	1	
ii. Five years and below	2	
iii. Seven years and below	3	
iv. More than seven years	4	
c. Trainings		
i. Has attended one (1) relevant training	1	
ii. Has attended two (2) relevant trainings	2	
iii. Has attended three or more trainings	3	
III. Performance		
a. Utilization of Records		
i. Maintain monitoring Report of CSWDO Supervisor	2	0
ii. Registration list of pupils	2	0
iii. Pledge of Commitment with LGU	1	0
iv. Monthly financial statement of donations recieved	1	0
v. Inventory of program supplies and equipment	1	0
vi. ECCD/Child development checklist	1	0
vii. Weekly session plan	1	0
viii. Initial and annual health record	1	0
b. Barangay Government Support		
i. Salary subsidy from barangay fund		
1. P1,500.00/month and above	3	
2. P1,000.00-1,499.00/month	2	
3. P500.00 – 999.00/month	1	
ii. Educare Funding		
1. At least 3% of the barangay fund is allocated for Educare	3	
2. At least 2% of the barangay fund is allocated for Educare	2	
3. 1% or less of the barangay fund is allocated for Educare	1	
c. Pupil Retention (Initial evaluation in July; and year end evaluation)		
i. 100% survival rate	5	
ii. 90 to 99% survival rate	4	
iii. Less than 90% survival rate	1	
d. Pupil Performance (of least 5 year old pupils at the time of the pre-test not later than July 30)		
i. Initial test on or before July 30		
1. 90% to 100% average score	5	
2. 80% to 89% average score	4	
3. 70% to 79% average score	3	
4. Less than 70% average score	0	
ii. Year end test on or before February 28		
1. 90% to 100% average score	5	
2. 80% to 89% average score	3	
3. 70% to 79% average score	4	
4. Less than 70% average score	0	
e. Parent Support		
i. Have an organized PES	1	* one point
ii. Minutes of quarterly meeting*	4	per meeting
iii. Conduct Parenting Seminar	1	
IV. Extra- Curricular Activities (Bonus Points)		
a. Family Day	1	
b. Intramurals	1	
c. Nutrition Month Celebration	1	
d. Buwan ng Wikang Pambansa	1	
e. Children's Month	1	

Section 4. Rating System. The following rating system shall be applied:

Physical Facilities	Accreditation Level	Range
	Class A	27.9 – 31 points
	Class B	24.8 – 27.8 points
	Class C	21.7 – 24.7 points
	Class D	18.6 – 21.6 points
	Class E	18.5 points and below
Teacher Competence	Accreditation Level	Range
	Class A	9.9 - 11 points
	Class B	8.8 – 9.8 points
	Class C	7.7 – 8.7 points
	Class D	6.6 – 7.6 points
	Class E	6.5 points and below
Performance	Accreditation Level	Range
	Class A	33.3 - 37 points
	Class B	29.6 - 33.2 points
	Class C	25.9 – 29.7 points
	Class D	22.2 – 25.8 points
	Class E	22.1 below and below

The score from extra-curricular activities (bonus points) shall be added to the over-all performance score.

Section 5. Funding. The amount of One Hundred Thousand Pesos (PhP100,000) is hereby being authorized to be used as operational fund of the Accreditation Council. The same shall be chargeable against any available item/fund under the City Social Welfare and Development Office.

Section 5. Effectivity. This Executive Order shall be effective immediately.

Done this 25th day of April, Two Thousand and Eleven at Naga City, Philippines.

JOHN G. BONGAT
City Mayor

Attested by:

FLORENCIO T. MONGOSO, JR. CSEE
Department Head II and Acting City Administrator