



Republic of the Philippines
City of Naga
"Heart of Bicol"



OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 2004-1

CREATING TASK FORCE DISIPLINA AND ITS COMPONENT TEAMS TO ENFORCE SPECIFIC LAWS AND ORDINANCES, DEFINING THEIR FUNCTIONS AND COMPOSITION

WHEREAS, there are existing laws, ordinances, rules and regulations which are not properly enforced in the City of Naga;

WHEREAS, such manner of enforcement defeats the intent of such laws, ordinances rules and regulations, compromises the general welfare and erodes faith in government;

NOW, THEREFORE, by virtue of the powers vested in me by law, I, Jesse M. Robredo, city mayor, do hereby create Task Force Disiplina with the following composition and functions:

Sec 1. TEAMS. The following teams are herein created to enforce specific laws and ordinances with the following functions and compositions:

Team A:

Objective : **Clear** waiting sheds and trimobile stations and their immediate periphery of vending activities.
Responsibility entity : Group of Ret. Col. Ben Navarro, Motorpool for hauling
Responsible person : Ret. Col. Benjamin Navarro, Engr. Joel Martin for hauling apprehended goods
Immediate task : Inventory waiting sheds and trimo stations with vendors copy furnished CMO within one week from this Order and formally advise such vendors to clear sites prior to actual operation

Team B:

Objective : **Clear** streets of illegal/unauthorized vendors
Responsibility entity : Market office
Support entities : Naga City PNP as may be needed by market office
Responsible person : Mr. Paco Ojeda
Immediate task : Check with mayor and SP legal/authorized areas for vending, with MetroPESO of any livelihood commitments by the city

Team C:

Objective : **Clear** public of illegal structures prioritized in accordance with their adverse effect on cleanliness and order.
Responsibility entity : City Engineer's Office

Responsible person : Engr. Leon Palmiano IV
Immediate tasks : Prepare a list of such illegal structures copy furnished the CMO not later than one week from this order

Team D:

Objective : Clear streets of junk/abandoned vehicles and equipment
Responsibility entity : Motorpool
Responsibility person : Engr. Joel Martin
Immediate task : Inventory list of junk/abandoned vehicles and equipment and inform owners of those within immediate vicinity if owners cannot be located

Team E:

Objective : **Clear** urban district of illegal parking including those by civil servants and police or other uniformed personnel
Ensure that padyaks have red reflectorized sticker at the rear and a yellow reflectorized sticker at the front, and that all rear lights of trimobiles are operational
Enforce jaywalking and enforce anti littering laws
Responsibility entity : Transport and Traffic management office
Responsibility person : Councilor William Kalaw

Team F:

Objective : **Control** throwing of garbage and release of domestic waste into the Naga River, make it costly for those who insist (penalize)
Control littering within urban district
Responsibility entity : Environment and Natural Resources Office
Responsible person : Mr. Oca Orosco and PB Ramon Antonio
Immediate task : Inventory households which release domestic waste into the river copy furnished CMO one week from this Order
Sectionalize river implementation into doable chunks, copy furnished implementation sked CMO
Assign personnel who are properly briefed on how to apprehend litterer at CBD area, naga River and ensure that manner of apprehension and evidence will stand in court

Team G:

Objective : **Control** video gaming by students during prohibited hours
Responsibility entity : Naga City PNP and City Treasurer's Office
Responsibility person : Col. Anacleto Limbo
Immediate tasks : CTO to furnish PNP of list of computer shops
PNP to advise all computer shops on gaming regulations

Team H:

Objective : **Ensure** safe and sanitary boarding houses
Responsibility entity : City Health Office, City Engineer's Office, Bureau of Fire Protection
Responsibility person : Dr. Vito Borja for sanitation, Engr. Palmiano for Building, Fire Chief for fire safety

Immediate task : Start joint inspection of all boarding houses within one week this Order, complete before the end of July

Sec. 2. **Support functions.** The following shall render the specified support functions

Support function : **Orient** Task force members re local ordinances which promote cleanliness and order

Responsibility entity : Sangguniang panglungsod secretariat

Responsible person : Atty. Fiel Rosales

Immediate tasks : Prepare a list of ordinances for immediate enforcement copy furnished CMO within one week from this Order.
Prepare a list of national laws which can be enforced by local authorities copy furnished CMO within one week from this Order

Support function : Hold an orientation not later than the end of June.

Support function : **Render** legal advise on the power enforcement of laws and ordinances and assists during the orientation on laws and ordinances

Support function : **Institute** legal action against recalcitrant violators of laws and ordinances

Responsibility entity : City Legal Office

Responsible person : Atty. Nelson Legacion

Immediate tasks : Prepare a list of national laws or cleanliness and order which can be enforced by local authorities copy furnished the CMO within one week from this Order.

Immediate tasks : Assist the sangguniang panglungsod secretariat during the Orientation

Support function : **Mobilize** other offices and departments as may be necessary to assist Task Force Disiplina in the performance of its functions specifying the tasks and timetable for such offices and departments

Responsibility entity : City Mayor's Office

Responsible person : Frank Mendoza

Sec. 3. **Task Force Disiplina.** All responsible persons referred to above are herein constituted into **Task Force Disiplina.** All responsible shall maintain and open line of communication among themselves to facilitate coordination. Any need for assistance from other offices not represented herein shall be coursed thru the Chief of Staff simply by phone, cell or text for expediency. The COS shall serve as facilitator for the various teams, convene its meetings, and render a regular progress report to the city mayor.

Sec. 4. **Implementation schedule.** The implementation schedule of all teams should be prepared immediately upon receipt of this Order and submitted during the first meeting of the Task Force which shall not be later than June 16, 2004.

Done in the City of Naga, Philippines, June 9, 2003.

(Sgd.) **JESSE M. ROBREDO**
City Mayor

Attested by:

(Sgd.) **FRANCISCO M. MENDOZA**
Chief of Staff