



**EXECUTIVE ORDER NO. 2021 – 003**

VVV VVVVVVVVVVVVVVVVVVVVVVVVV

**ESTABLISHING NAGA CITY CIVIL SOCIETY ORGANIZATION DESK**

**WHEREAS**, the City of Naga is a trailblazer in terms of people-centered governance as, way back 1995, it has already engaged the participation of Civil Society Organizations (CSOs) and Non-Government Organizations (NGOs) in its governance processes by virtue of Ordinance No. 95-092, recognizing the Naga City People’s Council as umbrella organization of all CSOs and NGOs operating in Naga and institutionalizing various systems for partnership between the city government and the private sector;

**WHEREAS**, on 28 January 2021, Department of the Interior and Local Government issued Memorandum Circular No. 2021-012, enjoining all local government units to establish Civil Society Organization Desk that will be responsible for handling CSO-related concerns in their respective areas of jurisdiction;

**WHEREAS**, to raise the bar of good governance in the City of Naga and further enhance its existing partnership with the Naga City People’s Council, the City Government of Naga hereby establishes the Naga City Civil Society Organization Desk;

**NOW THEREFORE, I, NELSON S. LEGACION**, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

**SECTION 1. ESTABLISHMENT OF NAGA CITY CIVIL SOCIETY ORGANIZATION DESK.** The Naga City Civil Society Organization Desk is hereby established under the Community Relations Office.

The CSO Desk shall be headed by Mr. Johann Dela Rosa, Community Relations Officer, who is hereby tasked to fully utilize his experience in handling CSO-related activities as former executive director of the Naga City People’s Council.

**SECTION 2. FUNCTIONS.** The CSO Desk, in close coordination with the Naga City People’s Council (NCPC) and Jesse M. Robredo Good Governance Center (JMRGGC), shall:

- a) Ensure and monitor compliance with Ordinance No. 95-092 (People Empowerment Ordinance of Naga City);
- b) Cause the organization of federation or coalition of sectoral civil society organizations from the barangay level to the city level;
- c) Ensure and monitor compliance of barangays with Ordinance No. 2015-032 (Barangay Empowerment Ordinance of Naga City);



Republic of the Philippines  
**Office of the City Mayor**  
City of Naga, 4400



- d) Mobilize and ensure participation of accredited and recognized Civil Society Organizations in the various processes and activities of the local government, particularly in planning, budgeting, monitoring and other service delivery areas;
- e) Hold regular meetings, consultations, and other relevant activities of Civil Society Organizations;
- f) Monitor, through the Naga City People's Council, CSO participation in programs, projects and activities of the City of Naga;
- g) Assist CSOs in the application for accreditation and endorse the same to the Sangguniang Panlungsod upon completion of all requirements, as provided in City Ordinance 1995-092;
- h) Maintain and update the Civil Society Organization directory and database;
- i) Collaborate and submit annual reports to the Sangguniang Panlungsod of Naga and DILG field officers on matters relating to the programs, projects and activities of Civil Society Organizations and to further improve the mandates provided in City Ordinance 1995-092; and
- j) Perform relevant functions as may be required by higher authorities.

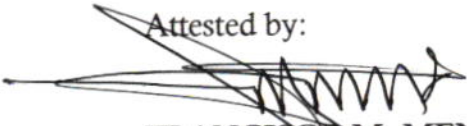
**SECTION 3. FUNDING.** To carry out the smooth implementation of this executive order, the necessary funding shall be provided for the operation and maintenance of the CSO Desk under the General Fund.

**SECTION 4. EFFECTIVITY.** This Executive Order shall take effect immediately.

Issued this 24<sup>th</sup> day of February, Two Thousand and Twenty One in the City of Naga, Philippines.

  
**NELSON S. LEGACION**  
City Mayor

Attested by:

  
**FRANCISCO M. MENDOZA**  
Acting City Administrator